

2025/2026

INTERIOR DESIGNERS INSTITUTE
CATALOG



STUDENT CON

Introduction	1-2
Philosophy, Goals, Mission Statement	2
History	3
Why Attend Interior Designers Institute?	4
Definition of a Professional Interior Designer	5
IDI Alumni Profiles	6
Career Planning	8, 51, 73
Firms Hiring IDI Graduates & Students	9
Accreditation & Approval to Operate	10
Educational Objectives	11
Programs of Study	12
Campus Facilities	13
Learning Resources	13
Student Life	14
Student Organizations	15
Faculty	16
Faculty Profiles	17-18
Graduation	19
Avocational Certificate Course	20-25
Associate of Arts Degree in Interior Design	26-29
Bachelor of Arts Degree in Interior Design	30-35
General Education Guidelines	36
Master of Interior Architecture Degree	37-45
Continuing Education Courses	46-47
Hybrid Program: Online Learning	48-50
Placement Assistance	8, 51, 73
Financial Assistance	51
Veterans Educational Benefits	52
International Students	53
Housing Information	Addendum 4, 53
Admissions Requirements	53
Registration Procedures	54
Transfer Students	55, 65
Transferability of Credits	55-56
Articulation or Transfer Agreements	56
Independent Study Policy	56
Attendance Policy	57
Grading System	57
Tardiness	57

STUDENT CONC

Progress Reports	58
Retention of Student Records	58
Student Work	58
Leave of Absence Policy	59
Title IX Notice of Nondiscrimination	59
Clock Hour Conversion Formula	60
Completion Time	60
Recordings	60
Copyright	61
Diversity Statement	61
Procedure for Addressing Student Grievances	62-63
Satisfactory Academic Progress	64-65
Withdrawal (see addendum 9)	66
Cancellation and Refund Policy (see addendum 9)	66-69
BPPE Disclosures	70-72
Office of Student Assistance & Relief (OSAR)	70
Student Tuition Recovery Fund	71-72
Student Services	73-75
Tutoring	73
Disability Services	73-74
Academic Advisement	75
Advising/Counseling	75
Academic Honesty	75
Campus Security Act Disclosure Statement	76
Handbook for Campus Safety & Security Reporting	76-83
Emergency Preparedness	77-83
Key Fob Policy	79
Drug & Alcohol Policy- Substance Free Environment	80
Weapons Policy	80
Student Code of Conduct	84-88
Administration	89
Map	90
Term Schedules	Addendum 1
Tuition	Addendum 2-5
Housing Information	Addendum 6
Masters Program Application	Addendum 7-8
Cancellation-Refund-Withdrawal Policy Update	Addendum 9

CHOOSE TO BE AN INTERIOR DESIGNER

Making a dream come true.

You've always had a flair... a particular style of your own. A certain feel for color, texture, shape, and light. The statement that furniture makes. You see a room, a space; it speaks to you. Speaks to your heart the language of design. You may not know, but others often do. They ask for your advice. "What do you think?" "What do you like?" They know. It is there... that innate creative potential that is seeking expression.

How wonderful it would be to make your passion a career.

Imagine building a career that's both fulfilling and inspiring—because you're doing what you love. Immersing yourself in the world of beauty, creativity, and interior design. Is that asking too much? Not at all.

At Interior Designers Institute we believe your dream can become your reality—and we're here to help you make it happen.

As one of the top interior design colleges, we offer tools, guidance, and industry connections to help turn your passion into a successful career. Our faculty includes some of the most respected names in interior design, who are working professionals with real life experiences to share. At Interior Designers Institute you get the personalized attention that sets us apart. Discover a career that's endlessly satisfying and rewarding because you're doing what you love.

Become fully immersed in the world of interior design -build your confidence and master technical skills as you progress to more advanced projects. Our placement department supports degree students in gaining real-world experience through internships and professional opportunities. When you graduate, we'll be there to guide you as you take the next steps and transition into a career as a professional interior designer.

PHILOSOPHY OF THE PROGRAM

Interior Design includes a scope of services performed by a professional design practitioner, qualified through EDUCATION, EXPERIENCE, and EXAMINATION to protect and enhance the life, health, safety, and welfare of the public.

GOAL OF THE INSTITUTE

Interior Designers Institute is a boutique college teaching interior design and interior architecture. The college's specialized curriculum offers students a personalized education with student-focused faculty who love teaching. IDI's mission is to be an exclusive producer of interior design graduates who become some of the country's most well-known and successful designers.

ADDITIONAL GOALS OF THE PROGRAM

The program aims to prepare graduates to enter the interior design profession as entry-level designers and/or for career advancement.

Students will learn to design spaces that serve diverse communities with varying cultures, physical abilities, and economic backgrounds.

The program emphasizes the importance of professional ethics, integrity, and encourages students to contribute their interior design skills and talents to their community.

Additionally, students will develop the technical, analytical, conceptual, and communication skills essential for success in the design profession.

The program strives to create a learning environment that fosters individuality, creativity, and motivation to succeed.
skills and talents.

MISSION STATEMENT

Interior Designers Institute (IDI) is a private college offering degrees to educate students in the development of creative concepts and effective solutions to complex problems. Faculty is comprised of practicing architects and interior designers creating a learning environment that fosters and supports creativity. With a focused curriculum IDI adapts and assimilates current market and industry trends to best prepare students entering into the global workforce or for career advancement.

INTERIOR DESIGNERS INSTITUTE'S HISTORY

Interior Designers Institute is a boutique college, specializing in teaching interior design and interior architecture. The college's specialized curriculum offers each student a personalized education with student-focused faculty, who love teaching. IDI's mission is to be an exclusive producer of interior design graduates, who become some of the most well-known and successful designers in the country.

Interior Designers Institute was founded in 1984 in Corona del Mar, California. The steady growth of the college can be attributed in part to its reputation for excellence, the need for a high caliber interior design private college and its location in the heart of Orange County, California.

Orange County is unique in terms of affluence, progressiveness and overall acceptance of the importance of interior design. Design opportunities abound in the area, which has a multitude of interior design firms, as well as its own design center, Laguna Design Center. It is also in close proximity to the Pacific Design Center, one of the largest in the country. These factors have had a profound influence on framing the Institute's progressive approach to education and its job placement.

As a small, progressive college, the Institute has been able to adapt to design changes and trends. It has recognized the importance of active participation and involvement in the major interior design professional organizations, and maintains student chapters of ASID, IIDA and the EGB Group.

In 1990, the Institute moved to larger facilities in Newport Beach, California, offering additional classrooms and expanded student areas.

From the beginning, the emphasis at the Institute has always been on high educational standards. This was made possible by a faculty comprised of leaders in the design field, progressive classes and job placement services. The Institute has maintained an atmosphere of personal attention. This standard of excellence is the Institute's commitment to its current and future students as well as to the design community.



WHY INTERIOR DESIGNERS INSTITUTE?

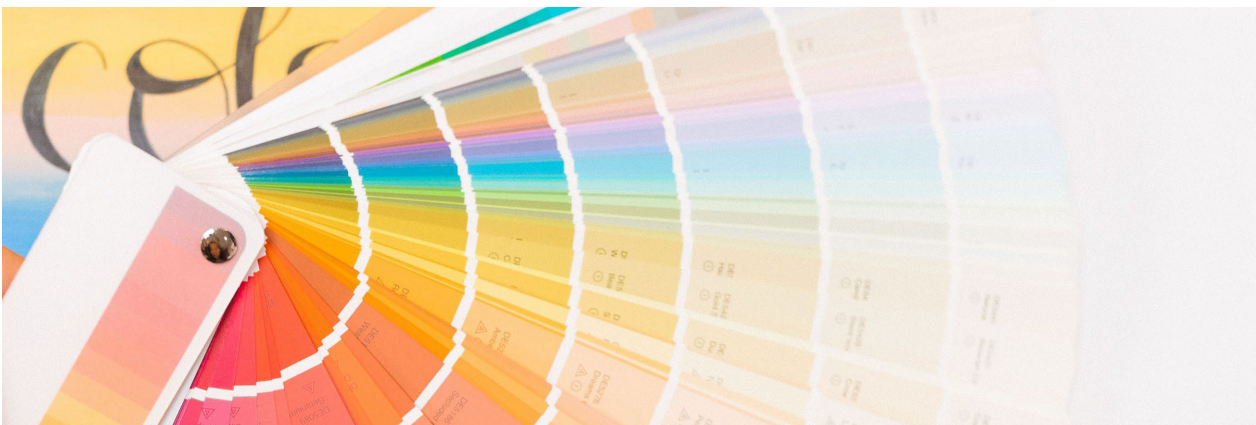
- » Interior Design College in Orange County offers both day and evening A.A. in Interior Design, B.A. in Interior Design, M.I.A. Degrees, and the Avocational Certificate Course for added **flexibility** in your schedule.
- » An ideal environment for learning in a warm, **supportive atmosphere**.
- » Guest speakers and field trips to leading design centers and manufacturers' showrooms. This provides a **practical focus** on your education and a smooth transition between the classroom and a career in interior design.
- » CADD (computer-aided design and drafting) courses geared **specifically** to the interior designer.
- » Reputation for **academic excellence**, as shown by numerous awards given to Institute students in international design competitions.
- » Students can **participate** in showcase houses sponsored by professional design organizations, which allows them to work with leading interior designers.
- » **Personalized attention**. Studio classes have a maximum of 23 students, with an average of 15, and Lecture classes have a maximum of 49 students. At Interior Designers Institute, you are not just a number.
- » A faculty roster of **successful** working professionals.
- » **Job placement** success record for A.A. in Interior Design, B.A. in Interior Design, and M.I.A. graduates.
- » **Membership** in the major professional design societies is available to students in the A.A. in Interior Design, B.A. in Interior Design, and M.I.A. Degree Programs.
- » B.A. in Interior Design and M.I.A. students participate in the **Internship Program**, allowing them to work in design firms while attending school.
- » Students work on simulated **class projects** such as retail stores, offices, and hospitals.
- » **Financial aid**/loans and grants are available to students who qualify.

DEFINITION OF AN INTERIOR DESIGNER

The professional interior designer is qualified by education and experience to enhance the function and quality of interior spaces to improve the quality of life, increase productivity, and protect the health, safety, and welfare of the public.

The professional interior designer:

- » Analyzes clients' needs, goals, and life safety requirements.
- » Integrates findings with knowledge of interior design.
- » Formulates preliminary design concepts that are aesthetic, appropriate, and functional and follow codes and standards.
- » Develops and presents final design recommendations through appropriate presentation media.
- » Prepares working drawings and specifications for non-load bearing interior construction, reflected ceiling plans, lighting, interior detailing, materials, finishes, space-planning, furnishings, fixtures, and equipment in compliance with universal accessibility guidelines and applicable codes.
- » Collaborates with professional services of other licensed practitioners in the technical areas of mechanical, electrical, and load-bearing design as required for regulatory approval.
- » Prepares and administers bids and contract documents as the client's agent.
- » Reviews and evaluates design solutions during implementation and upon completion.



IDI ALUMNI PROFILES



**Nicole Perrault - Principal, Haus of Design,
Associate of Arts Degree in Interior Design**

When looking for an interior design school, I chose IDI because of its excellent reputation and the positive things I was hearing from IDI graduates and students alike. I was attracted to the smallness of the school and felt that it was a good fit for my interior design education. The education I received at IDI set me up well for my future career in design. As the principal of Haus of Design, I am fortunate to work in an industry I love and work with other creatives who inspire me daily! I also value the connection I still maintain with IDI, as some of our best interns have come from the school, and we have also hired IDI graduates as designers at the company.



**Brad Bain -
Theme Lighting Designer, Walt Disney Imagineering,
Bachelor of Arts Degree in Interior Design**

My dream has been to pursue theme park design, so I cannot thank you and the rest of the faculty enough for providing me with the knowledge and tools to get to this point. The best part about IDI is the faculty. Each professor had professional experiences that they brought to the classroom to prepare me better. Their attentive teaching styles and hands-on learning created a unique environment that provided the tools for a more successful career.



**Sarah Libben - Interior Designer,
Project Manager - NBC Universal
Master of Interior Architecture**

Sarah began her journey at IDI and completed her B.A. in Interior Design. She continued her education at IDI to challenge herself further, earning the Master of Interior Architecture Degree. She highly recommends the Master of Interior Architecture program to anyone who loves researched-based design. Sarah credits IDI with providing a comfortable space, allowing students like herself to learn with like-minded individuals. "I had finally found a college that understood what I wanted to do and knew how to get me there."

CAREER PLANNING

Interior Designers Institute offers job placement services for degree program students and graduates. A natural transition from the college classroom to the workplace is the Institute's Internship Program for B.A. in Interior Design and M.I.A. students, which allows them to learn from leading designers while pursuing their studies. These students have experience working one-to-one with clients. This is a real advantage when entering the interior design field upon graduation.

The Institute will do all it can to help you find a job that best suits your needs and talents. However, like other colleges and universities, we cannot guarantee employment. Although, we provide excellent training and a job placement assistance program. Professor Rachel Hulan provides resume and placement advice, by appointment, to degree students & graduates.

The wide spectrum of exciting jobs available to trained interior designers includes:

- » **COMMERCIAL DESIGNER:** Creates interior designs for offices, banks, restaurants, hospitals, hotels, and shopping centers.
- » **MODEL HOME DESIGNER:** Works with builders, developers, and architects to design model homes.
- » **RESIDENTIAL INTERIOR DESIGNER:** Designs home interiors.
- » **INDEPENDENT DESIGNER:** Performs any facet of design by freelancing or running one's own interior design business.
- » **SET DESIGNER:** Creates set designs for television, movie, and theater industries.
- » **HISTORICAL RESTORATION:** Preserves the original historical detail of a building.
- » **RETAIL STORE DESIGNER:** Designs for retail store clients.
- » **FURNITURE, TEXTILE AND WALLCOVERING DESIGNER:** Originates designs for furniture, textile and wallcovering firms.

CAREER PLANNING

- » **SPECIALTY DESIGNER:** Specializes in a particular design area, such as kitchens, bathrooms, and closets.
- » **INTERIOR ILLUSTRATOR/RENDERER:** Supplies illustrations, renderings and portfolio presentations to design professionals.
- » **MANUFACTURER'S REPRESENTATIVE:** Represents a particular manufacturer's product lines in the interior design industry.
- » **SPACEPLANNER:** Plans interior spaces for commercial and/or industrial buildings used by the public.
- » **LIGHTING CONSULTANT:** Provides lighting solutions for residential and commercial interiors.
- » **SHOWROOM SALESPERSON:** Sells products to interior designers in wholesale showrooms.
- » **CADD SPECIALIST (Computer-Aided Design and Drafting):** Works with interior designers, builders, architects and others interested in helping develop and carry out design plans.
- » **INTERIOR DESIGN ASSISTANT:** Assists senior designer with client projects.



FIRMS HIRING OUR DEGREE STUDENTS INCLUDE:

- » **Gensler**
Award-winning commercial architecture & design
- » **The LPA Group**
Engineers, architects, & planners
- » **IA Interior Architects**
Global architectural firm
- » **WHA Architects**
Architecture, planning & design
- » **Sea Pointe Construction**
Kitchen and bath design
- » **H. Hendy & Associates**
DOC Award for Restaurant Design
- » **Hirsch Bedner Associates**
Hotels and Restaurant Design / Hospitality Design
- » **CDC Designs**
Model Homes, Apartment Communities
- » **Takara Belmont**
Salon and spa design
- » **Michael Graves & Associates**
World-renowned architecture & design
- » **Brion Jeanette Architecture**
Luxury residential architecture & design
- » **Irvine Company**
Residential & Commercial Design
- » **Universal Studios**
- » **Four Seasons Hotels**
- » **KI Healthcare**
- » **HGTV**
Designer's Challenge, DesignStar, Small Space, Big Star, and more
- » **Wimberly Allison Tong & Goo**
Hospitality, Leisure & Entertainment
- » **Taylor & Associates**
Healthcare design
- » **Harte Brownlee & Associates**
High-end residential design
- » **Wendi Young Design**
High-end residential design
- » **Barclay Butera**
High-end residential design
- » **The Hatch Design Group**
Hospitality Design / The Cheesecake Factory restaurant
- » **Arthur Valdez & Associates**
Designers of the Four Seasons Hotels
- » **John Benecke Interior Design**
High-end residential design
- » **Tangram Interiors**
Contract Furniture
- » **Maynard Designs & Interiors**
Luxury Residential
- » **Lockheed Martin**
Commercial Design
- » **Disney Studios**
- » **Sony Pictures Studios**
- » **Hoag Hospital**

ACCREDITATION & APPROVAL TO OPERATE

The Avocational Certificate Course, the Associate of Arts Degree in Interior Design, the Bachelor of Arts Degree in Interior Design, and the Master of Interior Architecture Degree Programs are accredited by the Accrediting Commission of Career Schools & Colleges. The U.S. Department of Education lists ACCSC as a nationally recognized accrediting agency.

Interior Designers Institute is approved to offer all programs as hybrid (online/in-person) for California residents. Interior Designers Institute is a private institution approved to operate by the Bureau for Private Postsecondary Education, <https://bppe.gov.ca>. Approval to operate means compliance with the minimum state standards as set forth in the California Private Post Secondary Act 2009 (as amended), California Education Code (CEC), Division 7.5 of Title 5, California Code of Regulations (CCR).

The Bachelor of Arts Degree in Interior Design Program is accredited by Council for Interior Design Accreditation (CIDA). Interior Designers Institute reserves the right to change, modify or disassociate the college from any current accrediting agency or institution without prior notice.



EDUCATIONAL OBJECTIVES

- » To provide a comprehensive program that includes both the theoretical and practical elements of design in both residential and commercial environments.
- » To provide an education for students that allows them as designers to protect the health, safety and welfare of the public utilizing principles of universal design.
- » To achieve competency levels in drafting, space-planning and programming, design analysis, and presentation skills, including perspective, rendering, material boards, and model making.
- » To have a strong knowledge of resources, business procedures, the interior design profession and its professional organizations.
- » To achieve competencies in interior construction, building systems, building regulations, and codes, equipment, and the necessary documents required to make this possible.
- » To develop a solid aesthetic sense using color, materials, and furnishings.
- » To enhance the student's ability to integrate art, architecture, and interior design.
- » To encourage student awareness of diverse populations, ecological concerns, and historic preservation.
- » To expose B.A. in Interior Design students to AutoCAD, Photoshop, Revit Architecture, SketchUp, InDesign, Enscape, Tinker AutoCAD, and Fly-through Animation for the interior design profession.
- » To teach the student the necessary skills to enter the interior design industry in an entry level position.



PROGRAMS OF STUDY

Interior Designers Institute offers four levels of study:

AVOCATIONAL CERTIFICATE COURSE

Designed for the beginning student whose primary interest is designing their own home. The Course explores residential design. Upon successful completion of the Avocational Certificate Course, the student will receive a Certificate of Completion.

ASSOCIATE OF ARTS DEGREE IN INTERIOR DESIGN

Designed for career-oriented students. The student is awarded an Associate of Arts Degree in Interior Design upon successful completion. The A.A. Degree in Interior Design is a prerequisite for the B.A. Degree in Interior Design Program and the credit units earned apply to the B.A. Degree in Interior Design.

BACHELOR OF ARTS DEGREE IN INTERIOR DESIGN

Designed for career-oriented students. Upon successful completion, the student is awarded a Bachelor of Arts Degree in Interior Design.

For detailed curriculum information about the Programs above, please refer to pages 24–35.

MASTER OF INTERIOR ARCHITECTURE

The highest degree offered by the Institute. Upon completion, the student is awarded a Master of Interior Architecture Degree. For curriculum information about the M.I.A. Program, please see pages 37-45. For the M.I.A. Degree Program Application, see Addendum pages 7-8.

CAMPUS FACILITIES

Drafting and design studios with drafting equipment, student exhibition spaces, computer lab and library with internet access, and inter-university research programs all facilitate learning and creativity in an air-conditioned setting of comfort and beauty. The Institute also offers a student lounge and plenty of convenient parking, and administrative offices where students may seek personal help and attention.

Our learning resource system library includes recent books, periodicals, design and general subject information. Students are issued a library/student body id card to borrow items from the library. For student use, there is a resource area with hundreds of current samples of fabric, wallcoverings, carpet, and tile.

In the heart of Orange County, Interior Designers Institute is conveniently located in Newport Beach, between Los Angeles and San Diego, close to many major interior design centers, retailers, showrooms, and manufacturers.

Within close driving distance, there is easy access to fine restaurants and cultural attractions. Newport Beach is often compared to the South of France with its beautiful beaches and charm. Balboa Island and the famous artists' community of Laguna Beach are nearby. World-class shopping is nearby at South Coast Plaza and Fashion Island. Or a student may prefer a night of opera at the spectacular Orange County Performing Arts Center. Angel Stadium of Anaheim, home of the Angels, Disneyland, and Knott's Berry Farm, are all just a few minutes drive. Activities, art, and entertainment surround the Institute.



All instruction takes place at 1061 Camelback St, Newport Beach, CA 92660

STUDENT LIFE

Students come to Interior Designers Institute from all areas, some from neighboring communities, some from other states and countries. Attracted by the surrounding natural beauty and pleasant climate, they discover a world of art and sophistication in which "design" is more than just a word, it's a lifestyle.

Many of our students are recent high school graduates, while others transfer from colleges and universities. Others are transitioning, either beginning careers for the first time or retraining after experience in other fields. They are of all ages, from many walks of life, and as varied and individual as life itself. But they stand together at the same threshold—the entrance to a new world of skill and knowledge in interior design.

This diversity allows the student to develop their uniqueness and style. At the Institute, students retain their own identities. It is that which is nurtured and makes an Institute student special. Whatever their backgrounds, their desire is the same... to learn the professional expertise needed to create beautiful interior environments.

Our class sizes are intentionally kept small, allowing individual attention and creative learning. Studio classes have a maximum of 23 students with an average of 15, and Lecture classes have a maximum of 49 students. The faculty, advisory staff, and administrative staff are all available to offer personalized attention to each student.

Each major design professional organization has on-campus chapters to help students keep current with industry trends. Students are encouraged to participate, as this networking also promotes camaraderie and dedication. It also leads to professional affiliations after graduation that will give them an edge in today's busy world.

Because the Institute offers both day and evening classes, many students have full-time jobs. Some keep their current employment, but many elect to enter the field of interior design while still attending classes. Others participate in our B.A. in Interior Design and M.I.A. job internship programs to gain valuable work experience.

At the Institute, the key qualities are "individual" attention and "individual" expression. It is where the students' common goals of success and creativity are met first by meeting their individual needs.

STUDENT ORGANIZATIONS

Our students have a common goal to learn the skills needed to create beautiful interiors

American Society of Interior Designers (ASID), International Interior Design Association (IIDA), and Emerging Green Builders (EGB) offer student chapters at the Institute. Participation in these organizations allows the students to meet and mix with professionals, gaining insight into the working world of interior design.

ASID Student Chapter

The American Society of Interior Designers is the largest professional organization for designers, with numerous student chapters at colleges throughout the country. The organization sponsors Career Days, scholarship programs, Design Houses, and mentor programs, allowing students to interact with professionals and keep informed on current trends. Our students have received many scholarships and awards from ASID.

IIDA Student Chapter

The International Interior Design Association was formed by a merger of three respected and established design organizations, the Institute of Business Designers (IBD), the International Society of Interior Designers (ISID), and the Council of Federal Interior Designers (CFID). Many of our students have won awards in the Southern California Chapter Scholarship competition.

EGB Group

Emerging Green Builders is part of the United States Green Building Council (USGBC). The EGB Group consists of students dedicated to becoming future leaders of the green building movement. The EGB Group offers students the opportunity to get involved in green building locally, gain access to USGBC resources, participate in local events, and be involved in job/internship postings. The IDI Chapter was the first EGB Group in Orange County.

FACULTY

Interior Designers Institute maintains the highest standards for its faculty members. All professors are degreed professionals with an average of 10 years of work experience in architecture and design. Leaders in their fields, many are associated with top firms, while others own successful interior design businesses. Most are professionally affiliated with ASID, IIDA, or AIA.

The faculty includes award-winning architects, ASID Designer of the Year and Platinum Award winners, members of California Board of Architects, and designers of many prestigious projects. Faculty also includes past board members of IIDA and ASID.

In addition, the faculty includes several interior designers who have been published in such magazines as Interior Design Magazine, Woman's Day, California Homes, Profiles in Architecture, Coast Magazine, and Healthcare Design. Students can work closely with these design leaders to learn the most current design innovations and portfolio techniques.

See addendum pages 2-3 for faculty profiles



FACULTY PROFILES

CHIDIMMA ABUKA, LEED ID+C, Fitwel Ambassador, WELL AP, ENV SP LFA

Ph. D Global Leadership & Change, Pepperdine University; Master of Interior Architecture, Interior Designers Institute; MBA Concordia University.

Studio Design Resilience Leader, Gensler; Sustainability Design Coordinator, Gensler; strategist, speaker, researcher

ANGELA BLAKE, ASID, IIDA, NKBA

Bachelor of Arts Degree in Interior Design, Interior Designers Institute; Bachelor of Science, Azusa Pacific University.

Principal, A. Blake Designs, Interior Designer with more than twelve years of experience managing projects for the entertainment and electronic software industry.

HIBA CHABANI, ASID

Bachelor of Arts Degree in Interior Design, Interior Designers Institute.

Interior Designer, CAD and Sketchup Designer, Move West Design; Freelance Designer residential projects.

ALLISON CROSLAND, ASID

Master of Interior Architecture, Interior Designers Institute.

Interior Designer, Founder & CEO Crosland Designs, former Design Director HOD.

PETE CRUZ, ASID

Associate of Arts Degree in Interior Design, Interior Designers Institute.

Interior Designer, Principal SdDESIGNWORKS, Microsoft Certified Systems Engineer, former Interior Designer, Nicholson Construction Operations Manager Glen R. Johnson Architectural Models.

REYA DUENAS, ASID, NCIDQ

Master of Interior Design, Suffolk University.

Principal, Reya Duenas Design. Experienced Designer with a demonstrated history in healthcare, hospitality, retail, commercial and residential design.

RICK FOX, AIA, ICC

Master of Philosophy, CSU, Long Beach, Bachelor of Architecture, California Polytechnic State University, San Luis Obispo.

Architect- projects include Corporate Headquarters for: National Bank of Long Beach, BASF Research & Development Facility, Xerox Service Training Center, OPARC Adult Daycare Facility, AMO Pharmaceutical Manufacturing, Kilroy Realty Corporation 465,000 sq.ft.

TAMARA GONZALEZ, ASID, IIDA, NKBA

Master of Interior Architecture, Interior Designers Institute.

Founder of Tamara Gonzalez Interiors, City of Pomona Historic Commission. Interior Designer with experience in historic preservation, residential and commercial design. Pomona Unified School District Board Member

RACHEL HULAN, ASID, CID, NCIDQ, NKBA

Bachelor of Arts Degree in Interior Design, Interior Designers Institute.

Certified Interior Designer, Certified Green Building Professional, President, Hulan Design

MEGAN KEITH, ASID

Master of Architecture, Southern California Institute of Architecture

Freelance architectural designer; researcher, Los Angeles architectural history; correspondent cultural movements.

FACULTY PROFILES

JAE WOUN KIM, ASID.

Master of Arts in Interior Design, Savannah College of Art and Design (SCAD). With over a decade of experience in practice and academia, she has taught at Parsons, NYIT, Pratt, and Penn Foster College. Senior Project Designer at Raymond James and Design Director at Susan Strauss Design, worked on a metaverse interior design collaboration for MGM Resorts.

BRANDON LOPEZ, ASID

Master of Architecture, SCI-Arc. Architectural designer experienced in professional and freelance settings. Creates high-quality architectural drawings, 3D models, and visualizations, with a talent for mentoring others through creative and technical challenges. Currently contributing to high-end residential projects at Office Other Walls in LA.

REBECCA MAULDIN, ASID

Master of Arts, Education, Spring Arbor University, Michigan. A career spanning over 15 years dedicated to guiding students toward achieving their personal and academic goals, with a pivotal role in overseeing the successful graduation of thousands.

SOVIRYA MAY, ASID, USGBC,

Master of Interior Architecture Interior Designers Institute, Master of Urban Planning, USC. Interior Designer at Davis Ink Ltd, Casco Design Studios, and currently at IA Interior Architects.

KRISTIN PIPAL-KEEHNE, ASID

Bachelor of Arts Degree in Interior Design, Interior Designers Institute. Interior Designer, Kelly Sutherlin McCleod Architecture, Inc. Interior Designer experienced in historic preservation, residential and commercial design.

MICHELE PRATA, ALLIED ASID

BA, CSU Long Beach, Associate of Arts, Interior Design, Interior Designers Institute. Past President ASID Orange County, CA. Experienced textile designer, decorative mural and faux painter, over 20 years as Principal Prata Studio Interiors. Featured on HGTV Designer's Challenge, past Philharmonic Houses of Design, first residential renovation project selected for Laguna Beach's Charm House Tour.

CYNTHIA PRIZANT, ASID, CID, LEED, Green Building Certified, BS

Computer Science, University of Pittsburgh, Associate of Arts Interior Design, Interior Designers Institute. Served on the ASID Orange County California Board as Professional Development Director. Has worked in the field since 1989; in 2007 opened her own design firm.

KATE SAUNDERS, ALLIED ASID, CID, NKBA

Master of Architecture, New School of Architecture and Design. With over 20 years of industry experience, Kate has worked in construction management, architecture, and design leadership, including roles at RH and with top Southern California designers. Her outsourcing service now gives independent designers access to resources once limited to large firms.

KRISTEN WHITE-SCULLY, ASID, NKBA

Bachelor of Science, Interior Design, The Art Institute of CA. Senior Interior Designer at Marrokal Design; interior Designer at Made Renovation & Adagio Within Spaces; Dealer Representative at Walker Zanger. and Consultant at Ferguson Enterprises.

GRADUATION

The Institute holds yearly commencement exercises for graduates of the Master of Interior Architecture, Bachelor of Arts in Interior Design, and Associate of Arts Degree in Interior Design Programs.

Associate of Arts and Bachelor of Arts in Interior Design graduating students must have completed the required credit units for the respective Program with a 2.0 or better cumulative grade-point average.

A 3.0 or better cumulative grade-point average in the M.I.A. Program. For M.I.A. For program graduation requirements, see page 37.

To receive a diploma, students must submit a completed Diploma Request Form. The diploma is issued when the student has met all academic and financial obligations. Student participation in the commencement exercises is optional. Students are invited to attend, at \$60* per reservation.

*Graduation ceremony is held off-site and price does vary each year.



COURSES OF STUDY

AVOCATIONAL CERTIFICATE COURSE

The Avocational Certificate Course is designed for personal enrichment and may be taken by individuals who want to learn how to design their own home. "Avocational" refers to an activity done for enjoyment or as a hobby, rather than as a primary job or profession. You'll tour two local Southern California design centers with experts as your guides. Guest speakers offer first-hand knowledge with inside tips and personal experience. This fun and exciting course is one you won't want to miss.

The Course introduces interior planning through drafting the space on paper and final concepts. The student begins designing a home from initial space planning, furniture selection, window treatments, fabrics, and flooring materials. The Course takes 11-12 weeks to complete, is avocational, and is taken on a pass/not pass basis.

Although some students who complete the Avocational Certificate Course have gone on to find jobs or start their own interior design businesses, the course is not intended to prepare students for employment as interior designers.

The Avocational Certificate Course is an opportunity for students to explore their interest in interior design, see how they enjoy the subject, and assess their abilities before committing to a professional program.

Upon successful completion of the Avocational Certificate Course, comprising both Lectures and Studio Workshop, students may continue to the career-oriented Associate of Arts Degree in Interior Design. Upon entering the Associate of Arts Degree in Interior Design students are awarded 8 quarter credit units earned from the Avocational Certificate Course also referred to as the Foundation Course (125 Designing Phase I, 126 Designing Phase II).

The Avocational Certificate Course is comprised of both the Lectures and the Studio Workshops listed as follows.

COURSES OF STUDY

Lectures

BEAUTIFUL KITCHENS

Instruction in steps to remodel a kitchen or design a kitchen in a new home. Materials used in kitchen design, from wallcoverings to laminates, are reviewed. The discussion includes how to work with a kitchen design consultant and the costs involved.

THE LUXURY BATHROOM

Remodeling and designing both new and old bathrooms are reviewed. Materials, costs, estimates, and space planning are also discussed. A discussion of the pros and cons of using a bathroom design consultant is included.

GREAT WINDOWS AND WALLS

Study modern and traditional window treatments, including architectural and fabric ones. Explore the wide variety of wall coverings available on the market. Papers, upholstered walls, reflective surfaces, and other wall surfaces are discussed.

MAGIC OF COLOR

Study various color schemes and color psychology used in designing a home. Color trends in the market and materials used are discussed.

FIELD TRIP-LAGUNA DESIGN CENTER

Tour the design center in Laguna Niguel to study sources of purchase. Students will tour sources for furniture, floorcoverings, wallcoverings, etc. Also, time is allocated for students to visit showrooms of their choice. The tour will be outside regular class time, with the date to be announced.

FIELD TRIP-STONEMILL DESIGN CENTER

Tour the design center in Costa Mesa to study sources of purchase. Students will tour sources for furniture, floorcoverings, wallcoverings, etc. Also, time is allocated for students to visit showrooms of their choice. The tour will be outside regular class time, with the date to be announced.

FLOORS THAT ROCK

Study the various types of floorcoverings available and the costs involved. Calculation of floor covering estimates is also taught.

COURSES OF STUDY

Lectures

THE NATURAL AND HEALTHY HOME

Instruction in designing sustainable and healthy interiors that are good for our environment and allergy and toxin-free. Students will learn what makes a healthy and natural home and the materials and design resources used.

HISTORY OF CHAIRS

Slide presentation and discussion of historical and contemporary styles of chairs. Emphasis is placed on the primary chair styles used in today's interior design.

OUTDOOR SPACES

Designing the new outdoor room and how to bring the indoors out. The emphasis is on creating a warm ambiance by selecting the right furniture, accessories, lighting, and materials. Use of fireplaces, fire pits, and cooking centers are included.

DESIGN RESOURCES

Students learn wholesale sources and pricing for all residential products, from wholesale floor coverings and lighting to accessories and furniture.

HOME STAGING

Students learn how to stage a home to appeal to prospective buyers. Techniques are taught to highlight the home's strengths while downplaying its weaknesses. Colors, room arrangements, accessorizing, and appropriateness of style are studied with budgetary confinements in mind.

PRINCIPLES & ELEMENTS OF DESIGN

Study the basic principles used in the design. A lecture class utilizing photographs enables students to visualize practical applications of design elements.

PLANNING THE SPACE

Students learn the fundamentals of judging a space by using the principles and elements of design.

COURSES OF STUDY

Studio Workshops

THE HIGH-TECH HOME

The benefits of technology enhance a family's lifestyle at home. Students will learn how to weave the latest technology into the home for entertainment, lighting, automated window coverings, and communication. Students will learn how to personalize these spaces with innovative and unique automated systems, whether for a home theater, family room, home office, kitchen, or patio.

CUSTOM UPHOLSTERY & CUSTOM FURNITURE

Students will learn methods of judging the quality of upholstered pieces and their construction. Materials and labor estimates are discussed.

WORKING WITH CONTRACTORS

Introduction to communications with carpet installer, wallpaper hanger, contractor, and homeowner. Contractor communications and fees are reviewed.

INDOOR PLANTSCAPING

Plants are an integral part of the home environment. Selection of plant types, containers and plant size and use of healthy indoor plants to create an allergy free, greener interior environment are discussed.

COURSE REVIEW

Review of the material studied in the lectures. Students will be allowed to ask questions.



COURSES OF STUDY

Studio Workshops

TOOLS AND EQUIPMENT

Introduction to the drafting tools and materials used in space planning. Techniques of drawing and measuring are taught.

DRAFTING & SPACE PLANNING

A residential floor plan is assigned, and the student is given a set of requirements and taught the procedures for meeting them. Architectural symbols and blueprint reading are reviewed. Students are taught manual drafting, space planning, and traffic patterns and will have their space plans printed as part of their final concept.

COLOR SYSTEMS AND SOLUTIONS

Study the psychological and emotional impact of color, future color trends, and the use of color in an interior. Selections of fabric and materials are used to demonstrate color theory and application. The main goal is to teach the student all possible color schemes and systems used in interior design.

FURNITURE SPECIFICATIONS

Students will begin specifying furniture for the space plan they completed in "Drafting and Space planning." Furniture selection and furniture sources are vital topics to be covered.

TEXTILE SPECIFICATIONS

This class emphasizes textile selection based on appropriate fiber content and the many types of textiles on the market today. The student will begin to specify furniture pieces and windows materials in the previously drafted and designed space plan. These textiles will then be prepared and mounted on the final presentation boards.

CONCEPT DEVELOPMENT

Students are taught many different design styles and are required to focus on one for their project. A profile is completed by each student.

COURSES OF STUDY

Studio Workshops

FINALIZING THE CONCEPT

Students will be taught to finalize selections and hone their final design solutions to reflect the intended design style. Students will complete a set of materials to represent their final design solutions.

DESIGN CONCEPT

Students use selected materials, space plans, and notebooks to share their design solutions. The instructor and students collaborate on these design solutions and celebrate the culmination of their design experience.



PROGRAMS OF STUDY

Associate of Arts Degree in Interior Design

The Associate of Arts Degree in Interior Design is for career-oriented interior design students. Emphasis is placed on teaching the student a more technical, broader, and advanced level of design. This Program explores in-depth aspects of residential design, including construction, building codes, lighting design, and ground-up construction of larger residential projects. It is ideal for students whose goal is to practice design on their own or work for a large, residential design firm. The Program also explores smaller commercial design projects. Upon completion, students may consider design careers in any of the following: model homes, set design, office space planning, small-scale commercial design, interior illustration/rendering, furniture, textile and wallcovering design, and lighting design.

The A.A. Degree in Interior Design Program is a 2-year degree, scheduled on a term/quarter system. The student has the option of completing this Program in 24-48 months. Day and evening classes are available. Upon completion with a cumulative grade-point average of 2.0 or better, the student will be awarded an Associate of Arts Degree in Interior Design. The A.A. Degree in Interior Design Program has a total of 90 quarter credit units (equivalent to 60-semester credit units).

The job classifications the A.A. Degree in Interior Design Program prepare graduates for SOC code 27-1025 Interior Designer; 25-1027 Set and Exhibit Designers; 25-1031 Postsecondary Teachers, Architecture.

Courses or course requirements may be changed at any time by Interior Designers Institute; however, the number of credit units required for graduation will be the same as stated in the catalog upon enrollment.

PROGRAMS OF STUDY

Associate of Arts Degree in Interior Design

125 DESIGNING PHASE I 4 Units

Beginning lecture course consisting of lectures on the design concepts in designing a home and on the selection of materials and finishes for a home. There are field trips to design centers and guest speakers who offer first-hand knowledge with inside tips and personal experience.

126 DESIGNING PHASE II 4 Units

A beginning studio where a student is taken through the steps of designing a home, from initial space planning, furniture selection, window treatments, fabrics, and flooring materials to the final concept.

200 ARCHITECTURAL DRAFTING 4 Units

Drafting skills and blueprint reading. Emphasis is placed on the structural aspects of residential and commercial blueprints.

201 HISTORY OF INTERIORS AND ARCHITECTURE I 4 Units

Study of the history of both interiors and architecture from the Egyptian period to the 1900's.

202 HISTORY OF INTERIORS AND ARCHITECTURE II 4 Units

Study of the history of both interiors and architecture from the 1900s to the present. The social and economic influences of each period are reviewed.

203 RESIDENTIAL DESIGN 4 Units

Assignment of a studio project in the residential field utilizing programming, schematic design, and design development with emphasis on the spatial envelope. Students will specify all materials for the living space and complete the project by preparing a model and boards.

205 COMMERCIAL DESIGN I 4 Units

Students will design a restaurant based on a concept selected in class. Students will learn restaurant space planning, material selections for restaurants, and concept development. A field trip is planned to a restaurant design firm.

PROGRAMS OF STUDY

Associate of Arts Degree in Interior Design

206 COMMERCIAL DESIGN II 4 Units

Students will study commercial design by designing a "lifestyle hotel" that is for a millennial-thinking clientele. Branding will be emphasized, including space planning, color concepts, and commercial materials. A field trip is taken to a hotel designed to be a "lifestyle hotel" so that students can experience a progressive concept in hotel planning.

207 MATERIALS SPECIFICATION 4 Units

An extensive review of materials characteristics, students will evaluate, select, and specify materials. Students learn how to communicate with suppliers and vendors to achieve top results and avoid common pitfalls in material specification.

208 CONSTRUCTION PRINCIPLES 4 Units

Study of building techniques used in today's building industry. Emphasis is placed on plumbing, electrical, heating, and architect/ interior design relations. Vocabulary used in the industry will be studied.

209 DESIGN THINKING 4 Units

A course exploring three-dimensional design principles. Through sketching and model building, the class analyzes form, spatial ordering, and circulation systems.

210 COLOR 4 Units

In-depth study of color and its psychological effect on the environment. Color systems will be studied in detail.

212 PERSPECTIVE 4 Units

Students will learn one- and two-point perspective and other visual rendering techniques.

215 SPACE PLANNING 4 Units

A series of space planning projects will be assigned. Speed and accuracy of space planning are stressed; lecture to accompany the class on space allowance specifications.

PROGRAMS OF STUDY

Associate of Arts Degree in Interior Design

216 SKETCHUP

4 Units

Introduction to SketchUp. SketchUp is a 3D modeling CAD software program. SketchUp allows the creation of a large number of 3D models and is used for professional interior design projects.

217 BUSINESS PRINCIPLES

4 Units

A detailed study of the principles for the management of an independent design studio. All business procedures will be researched.

218 TEXTILES

4 Units

Exploration of the world of textiles, fibers, and their purchase and manufacturing. Resources for textile purchase also will be studied.

220 HEALTHCARE DESIGN

4 Units

Study of the design of health care facilities. The class is part lecture and part studio, with a set of working portfolio boards completed for the final. The class project is an addiction clinic. Specification writing is also covered in the class.

221 PHOTOSHOP

4 Units

Learn skills required for the production of digital presentation boards, management of image files, printing, and integration of AutoCAD into image files.

222 BUILDING CODES

4 Units

An overview of building codes required in commercial installations.

223 ENVIRONMENTAL DESIGN

4 Units

Study of sustainable environments, quality of life issues, and the "smart house"-use of computers and electronics in buildings.

225 COMPUTER-AIDED DRAFTING I

6 Units

Introduction to architectural computer drafting with emphasis on interior design, using AutoCAD software and Windows.

PROGRAMS OF STUDY

Bachelor of Arts Degree in Interior Design

The Bachelor of Arts Degree in Interior Design is designed for the career-oriented student whose goal is to design large commercial and residential projects that require a more technical and advanced level of design and stronger computer skills than explored in the A.A. in Interior Design Program. The Bachelor of Arts Degree in Interior Design Program explores advanced levels of commercial projects such as resorts and hotels, restaurants, shopping centers, office complexes, hospitals, spas, and salons. Upon completion, students may also consider design careers in any of the following: hospitality design, health care, office design, retail design, set design, interior illustration/rendering, lighting design, furniture, textile, and wallcovering design.

The B.A. Degree in Interior Design Program is a 4-year degree scheduled on a term/quarter system. The student can complete this Program in 30 to 54 months. Day and evening classes are available. Upon completion with a cumulative grade-point average of 2.0 or better, the student will be awarded a Bachelor of Arts in Interior Design—the B.A. Degree in Interior Design Program has a total of 180 quarter credit units, including 90 quarter credit units from the A.A. in Interior Design program and 45 quarter credit units of general education (transferred to IDI). General Education Units must be completed at an accredited institution that is recognized by the Department of Education. This is equivalent to a total of 120 semester credit units.

To receive the B.A. Degree in Interior Design, the student must complete all classes shown below and 45 quarter (30 semester) credit units in general education. General education credits must be taken concurrently with, or prior to completion of, the design courses at the Institute. Upon entering the Institute, each student will consult with our staff to determine the status of any prior general education courses. These credits must be taken at an accredited institution recognized by the Department of Education. A grade of "C" or better is required to transfer credit. A suggested list of general education courses can be found on page 34. Students wanting more information should contact the Associate Director of Education

PROGRAMS OF STUDY

Bachelor of Arts Degree in Interior Design

Courses or course requirements may be changed at any time by Interior Designers Institute; however, the number of credit units required for graduation will be the same as stated in the catalog upon enrollment.

The job classifications the B.A.in Interior Design Degree Program prepares graduates for SOC code 27-1025 Interior Designer; 25-1027 Set and Exhibit Designers; 25-1031 Postsecondary Teachers, Architecture; 27-1021 Commercial & Industrial Designer; 27-1014 Multimedia Artists; 17-3011 Architectural Drafter.

125 DESIGNING PHASE I* 4 Units

Beginning lecture course consists of lectures on the beginning design concepts in designing a home and on the selection of materials and finishes for a home. There are field trips to design centers and guest speakers who offer first-hand knowledge with inside tips and personal experience.

126 DESIGNING PHASE II* 4 Units

A beginning studio where a student is taken through the steps of designing a home, from initial spaceplanning, furniture selection, window treatments, fabrics, and flooring materials to the final concept.

200 ARCHITECTURAL DRAFTING* 4 Units

Drafting skills and blueprint reading. Emphasis is placed on the structural aspects of residential and commercial blueprints.

201 HISTORY OF INTERIORS AND ARCHITECTURE I* 4 Units

Study of the history of both interiors and architecture from the Egyptian period to the 1900's.

202 HISTORY OF INTERIORS AND ARCHITECTURE II * 4 Units

Study of the history of both interiors and architecture from the 1900s to the present. The social and economic influences of each period are reviewed.

PROGRAMS OF STUDY

Bachelor of Arts Degree in Interior Design

203 RESIDENTIAL DESIGN *

4 Units

Assignment of a studio project in the residential field utilizing programming, schematic design, and design development with emphasis on the spatial envelope. Students will specify all materials for the living space and complete the project by preparing a model and boards.

205 COMMERCIAL DESIGN I *

4 Units

Students will design a restaurant based on a concept selected in class. Students will learn restaurant space planning, material selections for restaurants, and concept development. A field trip is planned to a restaurant design firm.

206 COMMERCIAL DESIGN II *

4 Units

Students will study commercial design by designing a "lifestyle hotel" that is for a millennial-thinking clientele. Branding will be emphasized, including space planning, color concepts, and commercial materials. A field trip is taken to a hotel designed to be a "lifestyle hotel" so that students can experience a progressive concept in hotel planning.

207 MATERIALS SPECIFICATION

4 Units

An extensive review of materials characteristics, students will evaluate, select, and specify materials. Students learn how to communicate with suppliers and vendors to achieve top results and avoid common pitfalls in material specification.

208 CONSTRUCTION PRINCIPLES *

4 Units

Study of building techniques used in today's building industry. Emphasis is placed on plumbing, electrical, heating, and architect/ interior design relations. Vocabulary used in the industry will be studied.

209 DESIGN THINKING *

4 Units

A course exploring three-dimensional design principles. Through sketching and model building, the class analyzes form, spatial ordering, and circulation systems.

PROGRAMS OF STUDY

Bachelor of Arts Degree in Interior Design

210 COLOR *

4 Units

In-depth study of color and its psychological effect on the environment. Color systems will be studied in detail.

212 PERSPECTIVE *

4 Units

Students will learn one- and two-point perspective and other visual rendering techniques.

215 SPACE PLANNING *

4 Units

A series of space planning projects will be assigned. Speed and accuracy of space planning are stressed, lecture to accompany the class on space allowance specifications.

216 SKETCHUP *

4 Units

Introduction to SketchUp. SketchUp is a 3D modeling CAD software program. SketchUp allows the creation of a large number of 3D models and is used for professional interior design projects.

217 BUSINESS PRINCIPLES *

4 Units

A detailed study of the principles for the management of an independent design studio. All business procedures will be researched.

218 TEXTILES *

4 Units

Exploration of the world of textiles, fibers, and their purchase and manufacturing. Resources for textile purchase also will be studied.

219 LIGHTING SPECIFICATIONS *

4 Units

Analysis of lighting for both residential and contract applications. Special emphasis is on lighting vocabulary, plans, distribution, and quality.

220 HEALTHCARE DESIGN *

4 Units

Study of the design of health care facilities. The class is part lecture and part studio, with a set of working portfolio boards completed for the final. The class project is an addiction clinic. Specification writing is also covered in the class.

PROGRAMS OF STUDY

Bachelor of Arts Degree in Interior Design

221 PHOTOSHOP * 4 Units

Learn skills required for the production of digital presentation boards, management of image files, printing, and integration of AutoCAD into image files.

222 BUILDING CODES * 4 Units

An overview of building codes required in commercial installations.

223 ENVIRONMENTAL DESIGN * 4 Units

Study of sustainable environments, quality of life issues, and the "smart house"-use of computers and electronics in buildings.

225 COMPUTER-AIDED DRAFTING I * 6 Units

Introduction to architectural computer drafting with emphasis on interior design, using AutoCAD software and Windows.

421 COMPUTER-AIDED DRAFTING II 4 Units

Continuation of architectural computer drafting with emphasis on interior design, using AUTOCAD software and Windows.

429 HISTORIC PRESERVATION THESIS 8 Units

Students study the art of historical detail and the preservation of buildings in California. Research and preservation methods are studied.

430 CAREER STUDY/INTERNSHIP 6 Units

Internship with professional designers. Learning goals are set, and a professor works with the student on a weekly basis to discuss the student's progress.

443 ADVANCED SKETCH-UP 4 Units

The course covers 3D digital presentations. Students will learn how to complete accurate 3D virtual interior spaces using a digital workflow. The software SketchUp and Enscape are used. The 3D digital presentations completed in class will enhance the development of the student's portfolio.

PROGRAMS OF STUDY

Bachelor of Arts Degree in Interior Design

434 PORTFOLIO PREPARATION AND WEB DESIGN 6 Units

Studio where students will put the polishing touch on their portfolios. Advanced portfolio styles and alternate portfolio presentation methods will be studied.

435 REVIT ARCHITECTURE 4 Units

This course teaches the concepts and tools of Revit, a building information modeling program for architects and interior designers. Students are introduced to Revit's powerful 3D model organization for visualization, presentation, and creation of construction documents. Instruction demonstrates how this unique software enables design professionals to save time and reduce errors as design changes are automatically coordinated throughout the entire model and drawing set.

440 SENIOR STUDIO 4 Units

An advanced studio teaching the student to solve problems of a complex nature. Developing the spatial envelope of a multilevel space for a mixed-use project, students will design the space using concepts and skills learned in prior studios. The course includes lectures, demonstrations, and critiques of works-in-progress. Digital boards and construction documents are created in this class.

441 KITCHEN/BATH DESIGN 4 Units

Design and plan safe and effective kitchens and bathrooms; utilize key industry information and planning guidelines based on historical review, current industry environment, future trends, consumer lifestyles, research, building codes, and current industry practices.

442 DIGITAL PRESENTATION 5 Units

Digital Presentation (Using InDesign & SketchUp's Fly-through Animation) This course introduces the student to software programs. The first four weeks teach the student to design with a 3D Printer. The second four weeks teach the student InDesign, a publishing software program, and the final four weeks develop the student's ability to create a video animation with SketchUp's Fly-through Animation.

PROGRAMS OF STUDY

General Education Guidelines for B.A. in Interior Design

The Bachelor of Arts (B.A.) in Interior Design degree combines interior design coursework completed at the Institute with general education (GE) units transferred from another accredited college.

This structure differs from the Associate of Arts (A.A.) in Interior Design, in which all coursework—including general education—is taken at the Institute.

General education units may be completed prior to or concurrently with the interior design courses. However, all required general education courses must be completed before a student finishes their B.A. coursework at the Institute.

General Education Unit Requirements

Students must transfer in a total of 30 semester units (or 45 quarter credit units) of general education from an accredited institution. These units must be distributed across the following four subject areas:

- Social and Behavioral Sciences: 6 to 9 semester units
- Natural Sciences: 6 to 9 semester units
- Humanities: 6 to 9 semester units
 - Must include a 3-unit Art History Survey course
- Basic Skills: 6 to 9 semester units

Each subject area must include a minimum of 6 semester units, and no more than 9 units may be transferred from any one category, for a total of 30 semester units (or 45 quarter credit units)

Transfer Credit Guidelines

- Only general education courses with a final grade of "C" or better will be accepted.
- Grades of "Credit" or "Pass" will not be accepted.
- Field-specific courses, such as Business Law, do not satisfy general education requirements.
- A 3-unit Art History Survey course (Humanities category) is required to meet the standards of the Council for Interior Design Accreditation (CIDA).
- A course in Quantitative Reasoning is required to meet general education standards established by the Accrediting Commission of Career Schools and Colleges (ACCSC).

Transcript Review Requirement

Before general education units can be accepted as transfer credit, students must have their official transcripts reviewed by the Institute. To schedule a transcript evaluation, students should contact the front office.

PROGRAMS OF STUDY

Master of Interior Architecture Degree

- Completed in 12-15 months.
- Classes are offered in the evenings.
- Program eligible for Financial Aid if the student qualifies.

The Master of Interior Architecture Degree gives your career the competitive edge that only an advanced degree can offer. It is the signature of a high-achieving and focused individual.

The Master of Interior Architecture Program is the highest level of education at IDI. The MIA Program advances research and analytical skills, and independent and critical thinking, while promoting the graduate student's contribution to the field of design. It is consistent with the goals, objectives, and mission of the college.

The Master of Interior Architecture Degree Program is scheduled on a quarter system and takes 12-15 months to complete.

To graduate the student must have a cumulative grade point average of 3.0 or better and must receive a 2.0 grade or higher in all individual courses in the Master of Interior Architecture Degree; and the student must be granted Candidacy to the MIA Program from the Graduate Committee. The student must also have fulfilled their financial obligations with IDI to receive the MIA. All criteria must be met before the student receives the MIA.

The Master of Interior Architecture Degree Program has a total of 45 quarter units. The clock hour conversion formula is one quarter credit hour for each ten (10) hours of classroom time; twenty (20) hours of outside preparation or the equivalent; or for not fewer than thirty (30) hours of externship, shop instruction (contact hours), or the equivalent.

Graduates of the Master's Program are prepared for positions in the following job classifications: SOC code 27- 1025 Interior Designer; 25-1027 Set and Exhibit Designers; 25-1000 Postsecondary Teachers; 25-1031 Post Secondary Teachers, Architecture; 25-1053 Postsecondary Teacher, Environmental Science; 27-1021 Commercial & Industrial Designer; 27-1014 Multimedia Artists; 17-3011 Architectural Drafter.

PROGRAMS OF STUDY

Master of Interior Architecture Degree

ADMISSIONS

To qualify for admission to the Master of Interior Architecture Degree Program, the applicant must have completed a bachelor's degree in interior design, interior architecture, or architecture at a college or university located in the United States. An applicant whose transcripts or portfolio do not reflect knowledge of building codes, AutoCAD, Photoshop, and integrated computer-generated construction documents will be required to take IDI undergraduate classes 221 Photoshop, 225 CAD I, 421 CAD II, and 222 Building Codes.

HOW TO APPLY FOR THE MIA

To apply for the MIA Program, students need to submit the following:

Completed MIA Application (see addendum page 9-10)

Flash drive of a portfolio of work completed in college. A portfolio can also include professional work.

Official college transcripts.

\$100 Registration fee (non-refundable), International Students Registration Fee \$250 & \$100 Registration fee (non-refundable),

All items must be properly labeled with the applicant's name and contact information and submitted at one time to the attention of the following:

Executive Director,
Interior Designers Institute,
1061 Camelback Street, Newport Beach, CA 92660

PROGRAMS OF STUDY

Master of Interior Architecture Degree Curriculum

501 GRADUATE SEMINAR, THE ARTS

6.5 Units

This multi-thematic seminar explores topics central to the decorative arts and to connoisseurship. Specialized subjects will be studied in-depth, beyond the scope of the bachelor's degree. Subjects include antiques, silver appraisal, and glass. The art of collecting fine art through consultants will include contemporary living artists and traditional artists. Guest speakers will include antique and art appraisers and fine art consultants. Field trips will be taken to the Getty Collection in Malibu, the Getty Museum in Los Angeles, and the Los Angeles County Museum of Art, where students will receive lectures from faculty. The course will include lectures, field trips, and workshops.

502 DESIGN PROJECT, PART 1

4.5 Units

Students research, develop, and analyze data and design criteria for a substantial design project of their choice involving diverse populations. Students research case studies, project types, and relevant environment and behavior theory. This advanced studio requires students to integrate and synthesize the skills and knowledge gained throughout their studies to create a comprehensive project, which may include presentation drawings, models, material and furniture boards, detail drawings, and specifications. This class is Part 1 in a series of three classes that are integrated with their research thesis.

503 RESEARCH METHODS, PART 1

3.0 Units

This research-based course lays the foundation for the thesis to be completed. In consultation with faculty, students will select an appropriate project type, determine the site to be used, and write a project statement and program outline. Students will learn advanced methods of research and the appropriate methods of writing to support their research.

PROGRAMS OF STUDY

Master of Interior Architecture Degree Curriculum

504 GRADUATE SEMINAR, SPECIAL TOPICS

6.5 Units

This seminar promotes the discussion of contemporary issues in design and advanced interior design and architectural theory and criticism conducted through case studies and readings from modern commentary and research. Individuals from the industry will be invited to participate in panel discussions on contemporary topics offering students opportunities for interaction with practicing professionals. Topics for discussion will also include global theories referencing concepts for improvement of not only the profession but of society on a global level. Microtrends, aging in place, and sustainable environments are additional topics that will be explored. The course will include lectures, panel discussions, field trips, and workshops.

505 DESIGN PROJECT, PART 2

4.5 Units

This course is the second in the thesis capstone project class sequence of a student-generated project document. The course focuses on the further design development of the project and the continuation of research and analysis for thesis texts. A portfolio/sketchbook and completed thesis document are required, as are various assignments. Students are required to create a product or merchandising concept that will be incorporated into their final capstone project.

506 RESEARCH METHODS, PART 2

3.0 Units

This course is the second in a series of research methods exposing students to a variety of ways to obtain new knowledge that directly relates to their thesis. Practical research methods and writing are studied. Students' research will be reviewed and critiqued by faculty.

PROGRAMS OF STUDY

Master of Interior Architecture Degree Curriculum

507 GRADUATE SEMINAR, PROFESSIONAL PRACTICES

6.5 Units

Last, in the three-part series, this course concentrates on professional practices and explores major areas related to the practice of interior design and the designer's role in the organization and management of the firm. Legal documents and issues related to professional practice will be discussed. Individuals from the profession will be guest speakers, and there will be panel discussions from designers in the industry. Field trips to workrooms, fabricators, and design resources are part of this seminar. The course will include lectures, field trips, and workshops.

508 DESIGN PROJECT, PART 3

7.5 Units

Students finalize their capstone project. Incorporation of the capstone project into the student's portfolio will culminate in a student exhibit of this capstone project. Opening the exhibit will include a student verbal presentation of the capstone project, which may include multimedia effects. The presentation will be followed by a reception where students, faculty, and friends are invited.

509 RESEARCH METHODS, PART 3

3.0 Units

The final, in a series of three classes, on the preparation of research for the student's final thesis project and paper. Emphasis is placed on proper formatting of the document in integrating coursework for the preparation of the written thesis document and final project.

Courses or course requirements may be changed at any time by Interior Designers Institute; however, the number of credit units required for graduation will be the same as stated in the catalog upon enrollment. IDI offers small class sizes. Studio classes have a maximum of 23 students, with an average of 15, and Lecture classes have a maximum of 49 students.

PROGRAMS OF STUDY

Master of Interior Architecture Degree Student Policies

Continuous Enrollment

Students are considered to be pursuing a master's degree only when they are formally enrolled in the program. Once admitted, students must maintain enrollment at IDI until all Master's degree requirements are successfully completed within the allowed time frame.

Master's students who fail to register for a term without prior approval will no longer be considered enrolled and must apply for formal re-admission to return. However, students with an approved leave of absence are not required to reapply after their leave ends.

Requests for extensions must be submitted in written form to the Executive Director. Email requests for extensions are not accepted.

Thesis Report Completion and Approval

A maximum of two 30-day extensions for thesis writing is allowed where no committee or faculty involvement is required, just formatting and non-substantive, non-topic-related editing. Tuition: \$1,200.00 for each 30-day extension.

Students not requiring committee or faculty involvement, just formatting and non-substantive, non-topic related editing, but requiring longer than 30 days, may request an extension of one quarter. Tuition: \$2,200.00 for each quarter extension

Students who do not meet the requirements for a standard extension of thesis writing will be required to repeat the three Research Method classes with the next starting cohort group for the master's program. Tuition: Current tuition rate at the time the student is repeating the classes.

PROGRAMS OF STUDY

Master of Interior Architecture Degree Student Policies

Design Project

No extensions are available for the design project portion of the master's program.

Students not meeting the final deadline for the design project and/or students who have not been granted candidacy to the master's program will not have successfully completed the master's program and will not receive an MIA. Students who have not been granted candidacy to the master's program but who desire to continue in the master's program will be required to repeat those classes contributing to the development of the design project. Students may repeat these classes once only. Classes required to be re-taken are:

Graduate Seminar, Professional Development
Design Project, Part 1 & Research Methods, Part 1
Design Project, Part 2 & Research Methods, Part 2
Design Project, Part 3 & Research Methods, Part 3

These classes must be taken when the next cohort group for the master's program begins. The classes required to be repeated must be taken and completed within the 12-15 month time period of the master's program and with the next cohort group for the master's program.

Tuition charged to the student for repeating these classes will be the current tuition rate for each class at the time the student repeats the classes.

PROGRAMS OF STUDY

Master of Interior Architecture Degree Student Policies

Students who have not met the final deadline for the Design Project or students who have not been granted candidacy in the master's program will be required to complete a new Design Project/Capstone Project. The topic for the Design Project/Capstone Project will be determined by the Graduate Committee, which will take into consideration the student's topics of interest. The Design Project/Capstone Project must be completed with the next master's program cohort group and within the 12-15 month time period of the master's program.

Externship

A maximum of one extension for one quarter is allowed for completion of the externship requirement. Request for an externship extension must be in writing prior to the required completion date and submitted to the supervising professor of the externship.

Tuition: \$2,200.00

*There is no guarantee as to when the next cohort group for the master's program will be offered.

Grade Requirement

The Master of Interior Architecture Program is scheduled on a quarter system and takes 12-15 months to complete. Upon completion, if the student has a cumulative grade point average of 3.0 or better and has received a "C" or higher in all individual classes and has been granted candidacy to the master's program by the Graduate Committee, will be awarded a Master of Interior Architecture. A 2.0 or better is required for each individual master's level course to be applied toward the total number of credits required for graduation. The Master's Degree Program has a total of 45 quarter credit units.

PROGRAMS OF STUDY

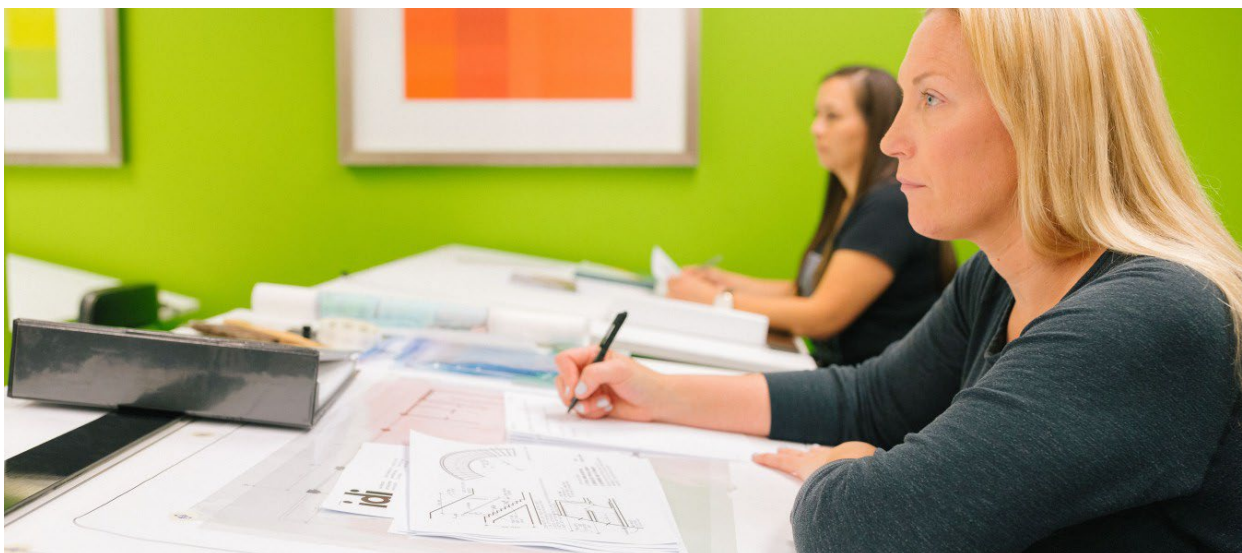
Master of Interior Architecture Degree Student Policies

Grading Method for Individual Classes

Letter grades are based on standard percentages; A-F. However, to receive credit for individual courses ALL assignments must be turned in before the last day of class-no matter the point value earned.

Grading in a course will strictly adhere to IDI policy regarding absences. Two absences will merit a reduction in one letter grade, and three will merit failure.

NO points will be given for late assignments. However, to receive credit for a course ALL assignments must be turned in before the last day of class.



CONTINUING EDUCATION

Home Staging Course

Students who have completed the Avocational Certificate Course at IDI are eligible to enroll in the Continuing Education Home Staging Course. Home Staging is a home improvement that pays the biggest dividends when a home is sold. When staged, a home will appeal to a broader audience of prospective buyers and will sell faster and at a higher selling price. This is a fun and exciting course. The Home Staging course is a day and a half of instruction on preparing a home to sell. Techniques will be explored to improve the look of a home, from the curb appeal to the patio & porch. In addition, the student will be taught how to stage each room in a home to enable the home to sell quickly and at a higher selling price.

The following topics are included in the Home Staging Course:

- Sources for Accessories & Props Used in Home Staging
- Costs involved in Home Staging
- How to Work with Furniture Rental Companies
- Spaceplanning That Visually Enlarges Rooms
- Developing Curb Appeal
- How to Lighten & Brighten
- Developing Color Plans
- Tools & Equipment Needed for Home Staging
- Understanding Community Demographics
- Techniques for Staging Each Room in the Home

At the end of the Home Staging Course, upon successful completion, students receive a Certificate in Home Staging.

The Home Staging Course has a limited enrollment.

HOME STAGING COURSE TOTAL CHARGES: \$650.00 | Tuition: \$550.00 | Registration Fee (non-refundable) \$100.00 | STRF Fee is Non-Refundable. The current STRF Fee is \$0.

No books or supplies are required to be purchased for the Home Staging course.

Course Schedule: The Home Staging Course is a day and a half of instruction.

Student's Right to Cancel Home Staging Course: The student has the right to a full refund of tuition, less any deduction for the registration fee, STRF fee, and equipment received, if he/she cancels at least seven days prior to the first class. If the student cancels at least seven days prior to the first class, any tuition payment made on his/her behalf will be returned within 30 days following the Institute's receipt of the student's cancellation in person, by mail or fax to: Administrative Office, Interior Designers Institute, 1061 Camelback St., Newport Beach, CA, 92660.

CONTINUING EDUCATION

Individual Courses

Students who have completed the Avocational Certificate Course at IDI are eligible to register for Individual Courses.

Students can choose from the following degree-level courses without enrolling in the Associate of Arts in Interior Design Degree Program:

210 Color, 212 Perspective, 218 Textiles, or 202 History of Interiors & Architecture II.

Any number from one to four courses can be taken in a quarter, space permitting. The maximum time frame to complete the four courses is one year from the start of the first course or courses taken. At any time during the one-year time period, the student can apply the four units earned for each of the courses toward the Associate of Arts Degree Program at Interior Designers Institute. A grade of "C" or better is required for a course to be applied.

No units are awarded unless the student enters the A.A. Degree Program at IDI.

INDIVIDUAL COURSES TUITION TOTAL CHARGES: TUITION AND FEES \$2095.00, estimated books & supplies \$125 (price above is for one 12-week course, each additional course is an additional \$1995.00) | Tuition: \$1995.00 per course | Registration Fee (non-refundable) \$100 | STRF Fee is Non-Refundable. The current STRF Fee is \$0.

Course Schedule: 3-hour class meeting each week for the duration of the quarter (12 weeks)

Student's Right to Cancel Individual Courses: The student has the right to a full refund of tuition, less any deduction for the registration fee, STRF fee, and equipment received, if he/she cancels at least seven days prior to the first class. If the student cancels at least seven days prior to the first class, any tuition payment made on his/her behalf will be returned within 30 days following the Institute's receipt of the student's cancellation in person, by mail or fax to: Administrative Office, Interior Designers Institute, 1061 Camelback St., Newport Beach, CA, 92660

HYBRID PROGRAM

Distance Education/Online Learning

Interior Designers Institute is approved to offer a hybrid program. Hybrid programs are programs that offer courses onsite (campus based) and other courses via distance education/online learning (computer based). There are specific courses that are designated as onsite courses and others that are designated online courses. The distance education courses are identified

Admission Requirements

Students enrolling in online courses at Interior Designers Institute must meet the same academic admissions requirements as students enrolling for in-person classes. Prior to enrollment, all prospective IDI students are required to complete an online assessment of their readiness to successfully complete their education in an online environment. IDI may also require students to participate in an online orientation to ensure readiness.

Technology Requirements

Students enrolled in online classes are expected to be capable of using a computer to complete their coursework and be familiar with accessing Internet resources. In addition, they must have access to a reliable computer and high-speed Internet connection sufficient to complete their coursework. Students are also welcome to utilize the IDI computer labs and/or the Learning Resource Library to complete coursework.

Online courses utilize the Canvas Learning Management System (LMS), a secure, web-based platform that employs multimedia technologies and is accessible 24 hours per day via Internet access. Additionally, all online courses are synchronous and utilize Google Meet

All students enrolled in online classes will be required to have a device that supports the following technology system requirements:

Screen Size:

- A minimum of 1024 x 600
- This is the average size of a netbook. If you want to view Canvas on a device with a smaller screen, you can use the Canvas mobile application. Please note that not all Canvas functions can be performed on the Canvas mobile application.

HYBRID PROGRAM

Distance Education/Online Learning

Operating Systems:

- Windows 10 or newer
- The Mac operating system and any Mac version of software will NOT be used.

Minimum Computer Speed and Processor:

- Use of a computer greater than 5 years old is highly discouraged, use a newer computer when possible
- 4 GB of RAM
- 2 GHz processor

Internet requirements:

- Minimum Speed: 2 Mbps upload/download for stable access to cloud- based software, online resources, and virtual meetings.
- Network Restrictions: Some testing procedures require a secure, private internet connection. Public networks such as those in coffee shops, libraries, or airports are not suitable.
- Unsupported Connections: Mobile hotspots and tethered cell phone connections are not permitted due to potential instability and high latency issues.

Mobile Operating System Native App Support:

- iOS 14 or newer
- Android 2.3 or newer

A built-in or external webcam is required for virtual assessments and participation in online coursework.

A headset with a microphone or separate speakers and microphone is necessary for clear communication in online courses.

Attendance & Grading Requirements

All Interior Designer Institute's online courses are offered in a synchronous format within our regularly scheduled term dates. Therefore, the same attendance, grading and progress report policies used for onsite classes apply to our distance education classes.

Tutoring

IDI publishes a list of available, qualified tutors each term.

HYBRID PROGRAM

Distance Education/Online Learning

Faculty/Student Interaction and Academic Advising

Faculty/student interaction is critical for student success in an online environment. Online methods of interaction include synchronous class time, email, document sharing, and threaded discussions. Faculty members review and respond to student requests in a timely manner. All IDI degree students are encouraged to meet with their academic advisors each term and have the option of doing so in-person, by phone or through Google Meet.

Student Services

Students enrolled in online courses will be given support and services. The Student Hub embedded in the Learning Management System of Canvas provides 24/7 access to academic, professional and personal resources. The Director of Distance Education monitors student progress and learning outcomes for online students and has developed training to assist students with navigating their online courses and the LMS.

Career Placement Services

All degree students have access to our Career Placement Services Advisor. They can schedule a time to meet in-person, by phone or through Google Meet to seek advice on the job search process. The Student Hub includes a list of current job postings available.

Learning Resources

Interior Designers Institute provides access to over 3,000 in-circulation publications through our learning resource library. Additionally, students have access to our online bookstore where they can access the required course textbooks. Each online course has course-specific learning resources embedded within the Learning Management System.

FINANCIAL ASSISTANCE

Interior Designers Institute has a Federal financial aid program, which is available to students who qualify. Qualification is based on need analysis, which is done following the students' submission of the Free Application for Federal Student Aid and related documentation to the Institute.

To apply for financial aid, the student must be enrolled in a Degree Program at Interior Designers Institute.

A student who is enrolled only in the Avocational Certificate Course is not eligible to apply for financial aid.

The Institute participates in the Federal Pell Grant, Federal Student Loan, and Federal Parent Loan (PLUS) Programs. Any student desiring further information regarding financial aid and the application process should contact the Financial Aid Administrator.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

PLACEMENT ASSISTANCE

The Institute communicates job opportunities to both beginning and advanced students enrolled in degree programs through bulletin boards, student hub announcements, and dedicated binders located in the college library. These resources are regularly updated to ensure that students have access to current employment listings relevant to various stages of their studies.

It is important to note that Placement Assistance services are not extended to students who are enrolled in the Avocational Certificate program only.

Students may view bulletin boards during the term between the hours of 9:00 am–8:00 pm Monday through Thursday and 9:30 am–3:00 pm on Friday. Job listings are available only to degree students and graduates of the Institute. Binders in the Library listing job opportunities are available during library hours or from the front office when the library is closed.

Questions regarding job placement/career planning should be directed to the Career Placement Office.

VETERANS ADMINISTRATION EDUCATIONAL BENEFITS

Veterans, Veteran spouses, and dependents enrolled at or wanting to enroll at Interior Designers Institute may be eligible for educational benefits under the Veterans Administration Educational Benefits Program. Veterans and dependents are required to comply with Veteran Administration regulations in regard to attendance and acceptable academic progress. Contact the admissions office at Interior Designers Institute for more information

VETERANS AFFAIRS DISCLOSURES

Public-Law 115-407 Section 103

Interior Designers Institute permits any covered individual to attend or participate in the course of education during the period beginning on the date on which the individual provides to the educational institution a certificate of eligibility for entitlement to educational assistance under Chapter 31 or 33 (a certificate of eligibility can also include a Statement of Benefits obtained from the Department of Veterans Affairs (VA) website eBenefits, or a VAF 28-1905 form for Chapter 31 authorization purposes) and ending on the earlier of the following dates:

The date on which payment from VA is made to the institution.

90 days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility.

Interior Designers Institute will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to Interior Designers Institute due to the delayed disbursement funding from VA under chapter 31 or 33. Public Law 111-377 Section 204

Any reporting fee paid to the Interior Designers Institute after the date of the enactment of the Post-9/11 Veterans Educational Assistance Improvements Act of 2011 shall be utilized by Interior Designers Institute solely for the making of certifications required under this chapter or chapter 31, 34, or 35 of this title or for otherwise supporting programs for Veterans. When Interior Designers Institute uses reporting fees, Interior Designers Institute ensures that they are being used for the purposes identified in Public Law 111-377. Interior Designers Institute ensures these fees cannot be received for General Expenses.

INTERNATIONAL STUDENTS

The Institute accepts international students and does provide Form I-20s to obtain F-1 Visas. Proof of proficiency in English is required. The prospective student must provide Test of English Language Proficiency (TOEFL) test scores as documentation of English proficiency by providing evidence of a written TOEFL score of 500 or higher, a computerized TOEFL score of 173 or higher, or internet-based TOEFL score of 61 or higher. All classes are taught in English. No English Language Service is provided, and IDI does not teach English as a second language (ESL).

To qualify for admission to Interior Designers Institute, you must have graduated from high school or completed the equivalent. Documentation of high school graduation or the equivalent must be submitted prior to the first date of attendance. When high school is completed in another country, a certified evaluation/translation must be provided stating that the qualification is equivalent to a USA high school diploma.

HOUSING

The Institute does not provide on-campus housing or dormitory facilities and is not responsible for securing housing for students. However, a list of nearby housing options and their approximate costs are found in the Addendum.

ADMISSION REQUIREMENTS

To qualify for admission to Interior Designers Institute, you must have graduated from high school or completed the equivalent. Documentation of high school graduation or the equivalent must be submitted prior to the first date of attendance. When high school is completed in another country, a certified evaluation/translation must be provided stating that the qualification is equivalent to a USA high school diploma.

A prior design background is not necessary, although a keen interest in interior design is desirable. The Institute has an open enrollment policy. For M.I.A. program admission requirements, refer to page 37 and Addendum pages 9-10.

REGISTRATION PROCEDURES

To register for classes at Interior Designers Institute, you must submit the following:

- A completed Registration Form, together with Registration Fee:
Certificate Course Registration Fee: \$95 (Non-Refundable)
Degree Program Registration Fee \$100 (Non-Refundable) for each Program: A.A. in Interior Design, B.A. in Interior Design, & M.I.A.
International Students fee is \$250 per program (Non-Refundable) and Degree Program Registration Fee \$100 (Non-Refundable).
- Two passport-size photos.
- Documentation of high school graduation or the equivalent must be submitted prior to the first date of attendance.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement. The catalog is online at <http://idi.edu/download-school-catalog>. To request a catalog please contact Admissions or the Front Office on 949-675-4451.

Interior Designers Institute is not responsible for any accident, injury, or other miscellaneous mishap that may occur outside the Institute during any field trips.



TRANSFER STUDENTS

Potential transfer credits are evaluated on an individual basis. The student must provide official college transcripts for evaluation. Final acceptance is at the discretion of the Institute. Contact the Administrative Office for more information and to set up an appointment for transcript review. The Institute has not entered into an articulation or transfer agreement with any other college or university.

If a student decides to transfer from Interior Designers Institute to another college, it is the responsibility of that student, not the Institute, to investigate any necessary transfer requirements. However, like other colleges and universities, the Institute cannot guarantee transfer of credits.

The Institute does not award credit for practical experience or experiential learning. The Institute does not accept ability-to-benefit students. There is no credit given through challenge examinations or achievement tests.

MAXIMUM TRANSFER CREDIT UNITS FROM OTHER INSTITUTIONS

Avocational Certificate Course: 0 Quarter Credit Units

Associate of Arts Degree in Interior Design: 38 Quarter Credit Units (Interior Design)

Bachelor of Arts Degree in Interior Design: 38 Quarter Credit Units (Interior Design) and 45 Quarter Credit Units (Required General Education Units)

Master of Interior Architecture 22 Quarter Credit Units

NOTE: ALL INTERIOR DESIGN TRANSFER UNITS MUST BE TRANSFERRED PRIOR TO ENROLLMENT AT IDI.

Please contact the admissions office to schedule an appointment – contact@idi.edu or call 949-675-4451. **After enrolling at IDI, no Interior Design units are accepted for transfer.**

NOTICE CONCERNING TRANSFERABILITY OF CREDITS & CREDENTIALS EARNED AT INTERIOR DESIGNERS INSTITUTE

The transferability of credits you earn at Interior Designers Institute is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earn in the Associate of Arts Degree in Interior Design, Bachelor of Arts in Interior Design or Master of Interior Architecture Degree Programs is also at the complete discretion of the institution to which you may seek to transfer.

If the credits or degree that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Interior Designers Institute to determine if your credits or degree will transfer.

ARTICULATION OR TRANSFER AGREEMENTS

Interior Designers Institute has not entered into an articulation agreement or transfer agreement with any other college or university.

INDEPENDENT STUDY POLICY

Interior Designers Institute does not accept independent study. Independent study is not accepted as an alternative curriculum at Interior Designers Institute.

ATTENDANCE POLICY

Students are required to attend class during all regularly scheduled class periods. All matters related to student absences (making up work missed, tests missed, etc.) are to be arranged between the student and the professor. All professors will, at the beginning of each quarter, announce their policies for handling absences. Students must adhere to the requirements for each course. Students must be present for quizzes, mid-terms, and final exams unless the reasons for the absences are acceptable to the professor.

Any student absent more than two consecutive class meetings or three non-consecutive class meetings per course may be dropped from the individual course.

TARDINESS

Tardiness is defined as arriving more than 15 minutes after class has started.

GRADING SYSTEM

Course grades are reported using this scale:

Grade	Percent	Grade Points
A (Excellent)	90.0-100.0%	4.00
B (Good)	80.0-89.9%	3.00
C (Satisfactory)	70.0-79.9%	2.00
D (Poor)	60.0-69.9%	1.00
F (Failure)	59.9% or below	0
I (Incomplete)		0
W (Withdrawal)		0

Explanation of Grades All Degree Programs

A/B/C: Considered passing grades to apply toward program and credit requirements.

D: students receiving D grades in courses may apply this coursework toward fulfilling graduation requirements as long as the minimum cumulative grade point average required for graduation (2.0) is met.

F: An F grade is counted as a course attempted, but it does not constitute a passing grade, nor does it satisfy major or institutional requirements. Grades of F may impact financial aid or military benefits; these students should contact the Financial Aid Administrator with questions.

PROGRESS REPORTS

Grades are based on the professors' evaluation of the student's performance, classwork, and exams. All work must be submitted before the last class unless other arrangements have been made with the professor. Once a grade is submitted to the Registrar, it becomes part of the student's permanent record. Progress reports are mailed by the Registrar's office following the end of each quarter. An academic appeal of a final grade must be submitted within seven days of the postmarked date of the Progress Report. Issues involving grade assignments must be addressed directly with the faculty member issuing the grade. Grade changes are made only in cases of numerical miscalculation by the faculty member issuing the grade.

RETENTION OF STUDENT RECORDS

The Institute maintains current records for a period of five years from the student's date of completion or withdrawal at its principal place of business in California. They are available for inspection and copying during normal business hours by the Department of Consumer Affairs or the California Attorney General. The Institute complies with the Federal Family Educational Rights and Privacy Act of 1974. Official Transcript is \$10 per copy.

STUDENT WORK

To receive a passing grade in a course, a student must submit all required work by the final class meeting of the course. Students not meeting the deadline will be required to retake the course at their own expense.

Projects can be picked up at specified times during the following term. All unclaimed work will be disposed of. Interior Designers Institute reserves the right to keep work for exhibition display, publications, or accreditation purposes. We make every effort to safeguard the work; however, we cannot guarantee its safety, and the Institute is not responsible for loss or damage to any personal property.

LEAVE OF ABSENCE POLICY

A student may request a Leave of Absence for a period of up to 90 days. An approved Leave of Absence will be granted when the absence is emergent or unforeseen, and there is a reasonable expectation that the student will return to IDI. The reasons for granting an approved Leave of Absence may include but are not limited to the student having serious medical problems, military duty, pregnancy, or jury duty. For an approved Leave of Absence, the student must provide a written request (form is available at the front office) that is signed and dated and documentation that supports the reason for the request. When the approved Leave of Absence is granted, the student receives email notification, together with expected graduation date change. Extensions may be requested if the students' circumstances warrant; the student, however, may be on approved Leave of Absence for a maximum of 180 days in any twelve-month period (Note: Extensions must be requested in writing they are not automatically granted if the student remains absent).

The student will be withdrawn from the college if they do not return at the conclusion of the approved Leave of Absence unless an extension has been granted.

TITLE IX NOTICE OF NONDISCRIMINATION

IDI is committed to providing a safe learning and working environment for students and employees that is free of all forms of discrimination, harassment, exploitation, or intimidation. In keeping with this commitment, IDI maintains a strict policy prohibiting all forms of unlawful harassment based on race, religion, color, sex, age, national origin, disability, veteran status, or any other characteristics or condition protected by state or federal law. This policy applies to all IDI staff, faculty, students, and agents. Sexual harassment is a form of discrimination that can undermine the foundation of trust and mutual respect that must prevail for the college to fulfill its educational mission. Every member of the campus community should be aware that the college strongly opposes discrimination and that such behavior is prohibited both by law and IDI's conduct policy. Violations of the non-discrimination policy or sexual harassment policy will not be tolerated, and corrective action up to and including disqualification may be taken. For the complete policies or to file a complaint, information is available by contacting the Title IX Coordinator, TitleIXCoordinator@idi.edu.

CLOCK HOUR

The Associate of Arts Degree in Interior Design requires 90 quarter credit hours, the Bachelor of Arts Degree in Interior Design requires 180 quarter credit hours, and the Master of Interior Architecture requires 45 quarter credit hours.

One quarter credit hour is equivalent to a minimum of 30 clock hours of instruction, comprised of any combination of the following:

- One hour of classroom or direct faculty instruction (didactic instruction) = 2 clock hours
- One hour in a supervised laboratory setting = 1.5 clock hours
- One hour of externship = 1 clock hour
- One hour of out-of-class work or preparation One hour of out-of-class work and/or preparation for the didactic learning environment or supervised laboratory setting of instruction that is designed to measure the student's achievement competency relative to the required subject matter objectives (supporting learning outcomes for didactic or lab instruction) = 0.5 clock hours

The institution ensures that the combination of instructional activities meets or exceeds 30 clock hours per quarter credit hour, as required under Title 10, CCR § 71715(d) (BPPE www.bppe.ca.gov) and 34 CFR § 600.2 (U.S. Department of Education).

COMPLETION TIME

The Associate of Arts Degree in Interior Design can take 24 to 48 months to complete, and the Bachelor of Arts Degree in Interior Design can take 12 to 36 months to complete. The Master of Interior Architecture Degree can take 12 to 15 months to complete. The completion times depend upon the number of units the student elects to carry each term.

RECORDING

A student may not record any class without written permission from the professor of that class. No video or digital recording may be made of any class unless permission is granted.

COPYRIGHT

No video/audio/digital recording may be made of any class. A student may not record any class in any program without written permission from Interior Designers Institute. All parts of Interior Designers Institute's programs (i.e. course syllabi, curriculum content, student visual aids, handouts and blueprints, etc.) are proprietary and cannot be reproduced or sold. No part of these proprietary materials can be used for the instruction of students at any level outside the Institute.

DIVERSITY STATEMENT

Interior Designers Institute is dedicated to an enriching educational experience by fostering a diverse, inclusive, and supportive design community. The Institute embraces diversity across all aspects of its operations, including recruitment, admissions, faculty representation, and curriculum development.

Through exposure to diverse perspectives and learning opportunities, students are encouraged to explore interior design within a broad cultural and societal context. The college welcomes and embraces diversity and the curriculum is designed to help students understand their role as future interior design professionals and how their work can contribute positively to their communities, the nation, and the world—both now and in the future.



PROCEDURE FOR ADDRESSING STUDENT GRIEVANCES

Interior Designers Institute maintains an “open door” policy for students. Any questions, problems, or grievances should be discussed with the Executive Director.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market, Suite 225, Sacramento, CA 95834; Mailing Address: P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, (888) 370-7589 (toll-free), (916) 263-1897 (fax).

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the Bureau's Internet website (www.bppe.ca.gov).

The Institute does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, nor has it had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

The Bureau of Private Postsecondary Education approves Interior Designers Institute, approval to operate means compliance with state standards as set forth by the Bureau. For more information, please visit the bureau's website at www.bppe.ca.gov.



PROCEDURE FOR ADDRESSING STUDENT GRIEVANCES

In addition, the following is the Accrediting Commission of Career Schools and Colleges' procedure for handling student complaints, a copy of which is posted on the bulletin board in the Student Lounge.

Schools accredited by the Accrediting Commission of Career Schools and Colleges must have a published procedure and operational plan for handling student complaints. If a student does not feel that the school has adequately addressed a complaint or concern, the student may consider contacting the Accrediting Commission.

All complaints reviewed by the Commission must be in written form and should grant permission for the Commission to forward a copy of the complaint to the school for a response.

This can be accomplished by filing the ACCSC Complaint Form. The complainant(s) will be kept informed as to the status of the complaint as well as the final resolution by the Commission.

Please direct all inquiries to:

Accrediting Commission of Career Schools & Colleges
2101 Wilson Boulevard, Suite 302 Arlington, VA 22201
(703) 247-4212 www.accsc.org | complaints@accsc.org

A copy of the ACCSC Complaint Form is available at the school and may be obtained by contacting complaints@accsc.org or at <https://www.accsc.org/StudentCorner/Complaints.aspx>.



SATISFACTORY ACADEMIC PROGRESS POLICY

All students are evaluated for satisfactory academic progress at the end of each payment period (academic term).

Quantitative progress is defined as the credit hours achieved divided by the credit hours attempted. To make satisfactory quantitative academic progress, a student must have successfully completed at least 75% of the credits attempted at each term. **Qualitative progress** is determined by the student's cumulative grade point average (GPA). Grades for all classes attempted are part of the cumulative GPA. The minimum cumulative GPA required for satisfactory qualitative academic progress is 2.0 for the A.A. in Interior Design, and B.A. in Interior Design programs, and 3.0 for the M.I.A program.

Grades of "F" and "I" are counted as credit hours attempted but not achieved and have a 0.00 value toward the GPA. A student receiving an incomplete ("I") grade in a class is given until the first Friday of the following term to complete the necessary coursework, or the grade will revert to an "F." Repetitions of coursework are counted as credit hours attempted. Coursework repeated may adversely affect a student's academic progress in terms of the maximum time frame, which is 1.5 times the credit hours required to complete the A.A. in Interior Design, B.A. in Interior Design, or M.I.A. program. A class cannot be attempted more than three (3) times. Students who withdraw from a course of the program will receive a grade of "W," which has no impact on their GPA. The credit hours for the course(s) are counted as attempted but not achieved.

ACADEMIC WARNING/ACADEMIC PROBATION

Any student who does not meet the required academic progress at the time of evaluation will be placed on academic warning/probation for one payment period (academic term), starting with the next term. Students will be notified of this status by mail.

If the student fails to raise their cumulative GPA to the minimum 2.0 by the end of the warning/probation term, they will be dismissed/terminated from the Institute.

Students who do not meet the GPA requirement during the warning/probation period will also be placed on **financial aid suspension**. This means they will not be eligible for financial aid if they return to the program after dismissal. They must pay for the following term out-of-pocket, as no aid will be provided during the suspended term.

However, if the student submits a successful written appeal to the Executive Director, they may regain financial aid eligibility **after** the suspended term.

Maintaining a minimum GPA of 2.0 or above is essential to remain in good academic and financial aid standing.

SATISFACTORY ACADEMIC PROGRESS POLICY

APPEAL PROCESS

A student who has been dismissed/terminated/suspended may apply for reinstatement after one quarter has elapsed. The appeal should be addressed to the Executive Director and must be accompanied by documentation of mitigating circumstances that have prevented the student from attaining satisfactory academic progress and evidence that changes have occurred to allow the student to now meet standards of academic progress. Reinstatement is at the discretion of the Executive Director.

MAXIMUM TIME FRAME

All program requirements must be completed within a maximum time frame of 1.5 times the normal program length, as measured in attempted credit hours.

Program	Quarter Credit Hours Required	Maximum Quarter Credit Hours Attempted
A.A. in Interior Design	90	135
B.A. in Interior Design	135, In addition, students must transfer in 45 quarter credit units of General Education to meet IDI graduation requirements.	202
M.I.A.	45	67

Students exceeding the maximum attempted credits are no longer eligible to receive financial aid.

TRANSFER STUDENTS

Students transferring credits into the Institute must complete all remaining required courses to meet graduation requirements. The maximum time allowed to complete the program remains 1.5 times the total credit hours required for the degree.

Only coursework completed at the Institute will count toward the student's cumulative GPA. A minimum GPA of 2.0 is required to graduate from AA & BA degree programs, MIA requires a cumulative GPA of 3.0.

WITHDRAWAL

A student has the right to withdraw from the institute at any time and shall be deemed to have withdrawn when any of the following occur; (a) notifying the School of withdrawal or the actual date of withdrawal; (b) the School terminates/dismisses/suspends enrollment; (c) student's failure to attend classes for a consecutive three-week period; (d) student's failure to return from a leave of absence. Student is notified by email when course withdrawals, incomplete classes and course failures, affect the expected graduation date.

CANCELLATION & REFUND POLICY

STUDENT'S RIGHT TO CANCEL

The Student has the right to cancel this Enrollment Agreement and obtain a refund of charges paid through attendance at the first class session (first day of class(es)) or the seventh day after enrollment (seven days from the date when the enrollment agreement was signed), or within seven days from the date of the first class session, whichever is later. The notice of cancellation shall be in writing and submitted via mail, email to contact@idi.edu, or in-person to the Administrative Office. If the notice is deposited in the mail, it is deemed effective as of the date of the postmark if properly addressed with proper postage. If emailed, it is deemed effective as of the date the email was electronically delivered.

WITHDRAWING AFTER CLASSES HAVE STARTED

A student may withdraw from the School at any time after the cancellation period as described above and receive a pro-rata refund in accordance with the School's refund policy. A student may officially withdraw by giving written notice to the Administrative Office by mail, email, or in person. The notice is effective as of the date of the postmark, if properly addressed with proper postage, date it is emailed, or delivered in person. For the purposes of determining a refund, Student is deemed to have withdrawn on the earliest of the date Student provides written notice to the Administrative Office of intent to withdraw; the date the School terminates/dismisses/suspends the Student's enrollment due to academic failure or violation of its rules and policies; the date Student fails to attend classes for a period of 14 days; the date Student fails to return as scheduled from an approved leave of absence.

The withdrawal date shall be the last date of recorded attendance. The date of the determination of withdrawal will be the scheduled date of return from Leave of Absence. If the Student withdraws from School after the cancellation period, the refund policy described below will apply

CANCELLATION AND REFUND POLICY

If the amount The student has paid is more than the amount the Student owes for the time attended, a refund will be made within 45 days of the official withdrawal date. If the amount Student owes is more than the amount Student has already paid, Student must make arrangements with the School to pay the balance.

REFUND POLICY

If withdrawal occurs after the cancellation period and up to 60% of the instruction of the quarter, the School will refund a pro-rated tuition amount. For example: If student completes only three weeks of a 12-week course and paid \$2400.00 tuition, the student would receive a refund of \$1800.00.

$$\begin{array}{rcccl} \$2400 & \times & \frac{9 \text{ weeks not attended}}{12 \text{ weeks to complete}} & = & \$1800 \\ \text{(Amount Paid)} & & & & \text{(Refund Amount)} \end{array}$$

Once more than 60 percent of the quarter has elapsed (including absences), there will be no refund to Student. If the student has received federal student financial aid funds, the Student may be entitled to a refund of monies not paid from federal student financial aid program funds. The registration fee of \$100 is a non-refundable item; the STRF Fee is a non-refundable item. Equipment, books, supplies, tools, kits, and any other items issued and received by the student would not be returnable. Once received by the student, it will belong to the student and will represent a liability to the student.



CANCELLATION AND REFUND POLICY

RETURN OF TITLE IV FUNDS

The School participates in federal financial aid. Students who receive loans are responsible for repaying the loan amount, plus any interest, less the amount of any refunds, and if those students have received federal student financial aid funds, they are entitled to a refund of the monies not paid to the federal student financial aid program fund. For students who have received Title IV financial assistance, the Federal Return of Title IV Funds calculation will be completed first, and applicable funds returned.

Returned funds will be reduced from the payments received on behalf of the student before applying the institutional refund policy to determine whether the student is owed a refund or if a balance is owed to the School. If a balance is owed to the School, the student must make arrangements to pay this balance. In compliance with Federal regulations, the School will determine how much Federal student financial assistance the student has earned or not earned when a student who is a Title IV recipient withdraws from the School. The Federal Return of Title IV Funds formula dictates the amount of federal Title IV aid that must be returned to the federal government or the lending institution by the school and/or student. The federal formula is applicable to an eligible student receiving federal aid when that student withdraws on or before the 60% point in time in the payment period. The Return of Title IV Funds calculation may result in the student owing a balance to the Federal Government and, in some cases, to the School. Refunds are made within forty-five (45) days of withdrawal.

WITHDRAWAL BEFORE 60% The School must perform an R2T4 calculation to determine the amount of earned aid up through the 60% point in each payment period and use the Department of Education's prorated schedule to determine the amount of R2T4 funds the student has earned at the time of withdrawal. After the 60% point in the payment period or period of enrollment, a student has earned 100% of the Title IV funds he or she was scheduled to receive during the period.

WITHDRAWAL AFTER 60% For a student who withdraws after the 60% point-in-time, there are no unearned funds. However, the School will still calculate the Institutional Refund and R2T4 for financial aid recipients. To calculate the amount earned, the School will determine the percentage by dividing the total number of credit hours the student was scheduled to complete in the payment period as of the last day of attendance by the total number of credit hours in the payment period.

CANCELLATION AND REFUND POLICY

If a refund results from this calculation, federal policy requires that these unearned funds be returned to the applicable Title IV financial aid fund source. Funds are refunded to the Title IV Programs in the following federally mandated order: (1) Unsubsidized Federal Direct Loan; (2) Subsidized Federal Direct Loan; (3) Federal Direct PLUS Loan; (4) Federal Pell Grants; (5) Federal Supplemental Education Opportunity Grant (SEOG); (6) other grant or loan assistance authorized by Title IV of the HEA, as amended .

If more Federal student financial assistance has been earned than has been received, the student may be eligible for a post-withdrawal disbursement. The School will notify the student of any post-withdrawal disbursement loan funds for which the student may be eligible and what steps need to be taken for the Federal financial assistance funds to be received. The student or parent, in the case of Federal Direct PLUS Loans, needs to provide permission before any loan funds may be disbursed on the student's account or disbursed to the student or parent. However, the School may automatically use all or a portion of the post-withdrawal disbursement of grant funds for tuition and fees, and with the student's authorization, the School may automatically use the grant funds for other educationally-related charges. Any balance of grant funds that may be available will be offered to the student.

If the Federal student financial assistance funds need to be returned, the institution must return a portion or all of the unearned funds equal to the lesser of: the institutional charges multiplied by the percentage of unearned Federal student financial assistance funds; or the entire amount of unearned funds.

If there are remaining unearned Federal financial aid funds to be returned, the student must return any loan funds that remain to be returned in accordance with the terms and conditions of the promissory note. If the remaining amount of funds to be returned includes grant funds, the student must return any amount of the overpayment that is more than half of the grant funds received. The School will notify the student as to the amount owed and how and where it should be returned.

NOTICE: YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THE INSTITUTION UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE.

BUREAU FOR PRIVATE POST SECONDARY EDUCATION DISCLOSURES

As a prospective student, you are encouraged to review both this catalog and the School Performance Fact Sheet (which must be provided to you) prior to signing an enrollment agreement. The catalog is on-line at <http://idi.edu/download-school-catalog>. To request a catalog please contact Admissions or the Front Office on 949-675-4451.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market Blvd., Suite 225, Sacramento, CA 95834 or P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, (888) 370-7589 (toll free), (916) 263-1897 (fax). A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888)370-7589 or by completing a complaint form, which can be obtained on the bureau's internet web site (www.bppe.ca.gov).

The Institute does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, nor has it had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

Interior Designers Institute is approved by the Bureau of Private Postsecondary Education, approval to operate means compliance with state standards as set forth by the Bureau. For more information, please visit the bureau website at www.bppe.ca.gov

NOTICE

The **Office of Student Assistance and Relief** is available to support prospective students, current students, or past students of private post-secondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370- 7589, or by visiting www.bppe.ca.gov.

This catalog includes programs that are approved by the California Bureau for Private Postsecondary Education (www.bppe.ca.gov) and subject to the California Private Postsecondary Education Act of 2009 and others that are not. Certain rights and protections outlined in this catalog, including but not limited to student refund rights, cancellation rights, and Student Tuition Recovery Fund (STRF) eligibility, apply only to the following state approved programs: Associate of Arts Degree in Interior Design, Bachelor of Arts Degree in Interior Design, Master of Interior Architecture Degree and the Avocational Interior Design Certificate Course (Avocational Interior Design Certificate course may not lead to employment). Continuing Education Courses: Home Staging and Individual Courses may not lead to employment are not listed as approved.

STUDENT TUITION RECOVERY FUND DISCLOSURES

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF, and you are not required to pay the STRF assessment if you are not a California resident or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, www.bppe.ca.gov, 1747 North Market, Suite 225, Sacramento, CA 95834, (916) 574-8900 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120-day period before the closure of the institution or the location of the institution or were enrolled in an educational program within the 120-day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.

STUDENT TUITION RECOVERY FUND DISCLOSURES

5. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court based on a violation of this chapter by an institution or representative of an institution but have been unable to collect the award from the institution.
6. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF. A student whose loan is revived by a loan holder or debt collector after a period of non-collection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.



STUDENT SERVICES

At Interior Designers Institute (IDI), your education and career goals are personal to us. Our student-centered faculty and staff are devoted to making your IDI experience a positive one.

We are available to talk with you one-on-one about anything related to your education, including financial aid, tutoring resources, technology assistance, transportation, childcare and housing recommendations. Advising is available to all IDI students.

ADVISING/COUNSELING

General student questions or requests for assistance should be directed to Admissions. They will address concerns and provide assistance, or referrals to qualified individuals or organizations as needed.

Student questions of a purely academic nature should be first directed to the appropriate faculty, or the Director of Education.

CAREER PLANNING

Professor Rachel Hulan provides resume and placement advice, by appointment, to degree students and graduates.

TUTORING

The front office has available printed lists of peer tutors for courses offered at IDI. Tutor pricing begins at \$45 per hour and prices are set by the individual tutor. Tutoring aims to help students improve their skills to achieve academic success. All tutors are recommended by IDI faculty. For more information about the tutors, please contact or stop by the Front Office.

DISABILITY POLICY

Interior Designers Institute provides reasonable accommodation to students with disabilities in compliance with State and federal legislation, including Sections 504 and 508 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA). Students who need accommodation should contact Admissions for more information and further advice. Interior Designers Institute does not have a CTP Program for students with intellectual disabilities.

Accommodations may include (but are not limited to):

- Quiet area/room for testing
- Additional time for testing or completing studio work
- Permission to record classroom lectures

STUDENT SERVICES

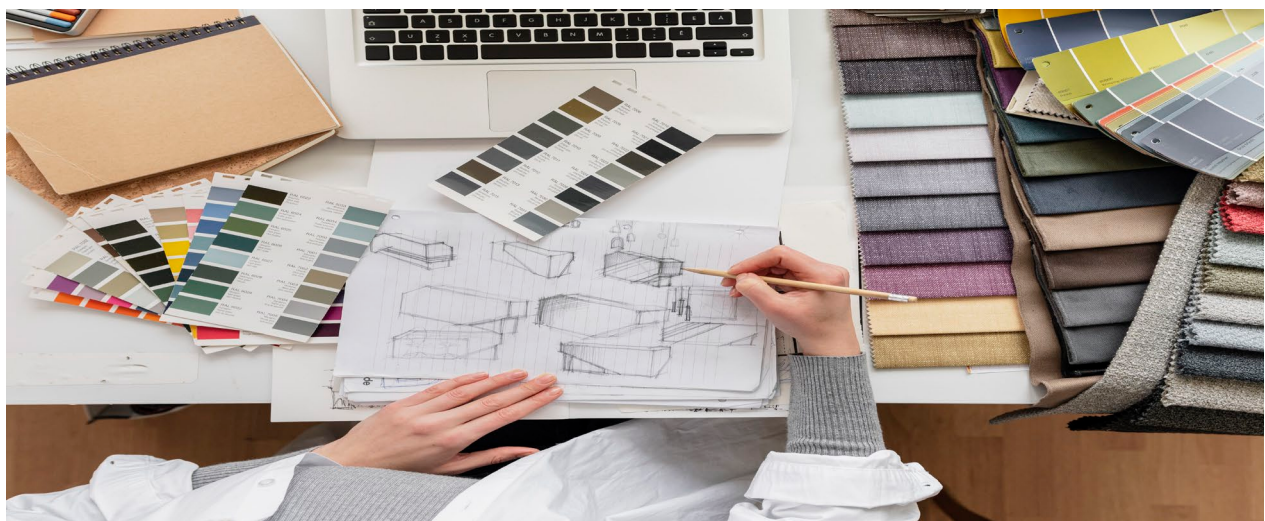
Since accommodations are specific to each student, we encourage students who are comfortable doing so to informally raise any questions or concerns about implementing accommodations with their instructors.

For those uncomfortable speaking with their instructors or when a desired resolution has yet to be reached, questions or concerns regarding the implementation of accommodations should be directed to the Director of Education.

Service dogs are permitted for students with a qualifying, documented disability. Students requesting an emotional support animal be permitted on campus must obtain prior approval and provide qualifying disability documentation.

Exclusions of service dogs and emotional support animals are determined on an individualized basis when one of the following conditions exists:

- The dog or animal is disruptive and not effectively controlled
- The presence of the service dog would fundamentally change the nature of the classroom
- The service dog or emotional support animal's presence, behavior, or actions pose an unreasonable or direct threat to property and the health or safety of others



STUDENT SERVICES

ACADEMIC HONESTY

IDI students actively immersed in the educational process draw knowledge and experiences from many sources. The study of interior design is creative and often includes collaboration under faculty supervision while requiring that all work submitted be that of the individual student.

The following guidelines have been established and should be consulted when determining what constitutes an individual effort:

- All assignments turned in for academic credit should be completed in a manner that does not raise questions of academic honesty.
- Examples of academic dishonesty or plagiarism include but are not limited to:
Submitting work that is different from the student's effort.
 - Turning in work previously submitted for academic credit in any course by anyone, including yourself.
 - Giving your work to another student to use for any purpose, including to convey a design idea or concept.
 - Failure to cite the words or ideas of another taken from any source, including books, research materials, the Internet, faculty members, or another student. Quoted material requires quotation marks and citation of the source.
 - Representing the pattern of ideas, writing, or work of another as your own.

Violations of academic honesty are cause for lowering a grade, failing a course, academic warning, and administrative withdrawal.

If faculty members suspect academic dishonesty, they will notify the Director of Education, for further investigation and action. All questions regarding academic honesty should be directed to the Director of Education.

ACADEMIC ADVISEMENT

Academic advisors are available to answer any questions regarding classes the student has enrolled in, future class registration, and overall schedule or graduation planning. The Institute maintains an "open door" policy for students. Staff members are available for student questions or advice and they are available or by appointment. If the staff member is unavailable, students may contact the Administrative Office to arrange a convenient meeting time.

CAMPUS SECURITY ACT DISCLOSURE STATEMENT

The Campus Security Act (Public Law 102-26) requires postsecondary institutions to disclose the number of instances in which specific types of crimes have occurred in any building or any property owned or controlled by the institution which is used for activities related to the educational purpose of the institution and/or any building or property owned or controlled by student organizations recognized by the institution. In compliance with that law, the following reflects this institution's crime statistics. The most recent reported statistics are available on the school website idi.edu, listed under "Disclosures," "IDI Annual Campus Safety and Security Survey." IDI has had zero reportable incidents since 1995.

ON-CAMPUS STATISTICS OF CRIMINAL OFFENSE

Reported: 2019 - 2024 calendar years

Criminal Homicide 0	Aggravated Assault/Battery 0	Rape 0
Burglary 0	Sexual Assault 0	Arson 0
Robbery 0	Motor Vehicle Theft 0	Liquor Law Violation 0
Weapons Possession 0	Drug Abuse Violation 0	Prejudice Crimes 0
Unfounded Reports of Sexual Assault 0		

This institution employs campus security personnel and encourages both its employees and students to immediately report suspected criminal activity or other emergencies to the nearest available campus security officer or school official and/or in the event of an emergency, to directly contact local law enforcement or other emergency response agencies by dialing "911".

Only students, employees, and other parties having business with this institution should be on institutional property. Other individuals present on institutional property at any time without the expressed permission of the appropriate institutional official(s) shall be viewed as trespassing and may be subject to a fine and/or arrest. In addition, students and employees present on institutional property during periods of non-operation without the express permission of the appropriate institutional official(s) shall also be viewed as trespassing and may also be subject to a fine and/or arrest.

HANDBOOK FOR CAMPUS SAFETY AND SECURITY REPORTING EMERGENCY PREPAREDNESS

An unarmed guard is available after 5:30 pm Monday-Thursday to assist students, faculty, and staff of IDI. The guard is authorized to request identification from those individuals, who are unfamiliar to them, and identification is required of all individuals arriving or leaving after the campus buildings are secured. The guard has the authority to evict unauthorized persons from the premises. Students are advised to always carry their IDI Photo ID Student Card and to present it upon request. Security personnel may not make arrests but are instructed to promptly contact Newport Beach Police Department and the Executive Director if any illegal activity occurs.

Campus Security Authorities at IDI include security officers or any official of the institution who has significant responsibility for student and campus activities. The Title IV Director or her designee may identify other officials as it is deemed necessary.

The IDI Authorities are:

Title	Phone
Title IX Coordinator	(949) 675-4451
Executive Director	(949) 675-4451
Admissions Officer	(949) 675-4451
Student Services	(949) 675-4451

All members of the campus community are encouraged to report crimes or criminal activity to IDI security via Universal Protection at (866) 234-9851 or to an individual on the Campus Security list.

HANDBOOK FOR CAMPUS SAFETY AND SECURITY REPORTING EMERGENCY PREPAREDNESS

ADVISORS - CONFIDENTIAL

As a result of the negotiated rulemaking process, which followed the signing into law of the 1998 amendments to 20 U.S.C., Section 1092(f), clarification was given to those considered to be Campus Security Authorities. Advisors, when acting as such, are not considered to be a Campus Security Authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. Student Services Office or Executive Director, when acting as advisors are not considered to be campus security authority and are not required to report crimes for inclusions into the annual disclosure of crime statistics.

The Executive Director, when deemed appropriate, will inform persons being advised of the procedures to report crimes on a voluntary, confidential basis for inclusion into the annual crime statistics. Please contact the Executive Director at (949) 675-4451 to confidentially report a crime.

If a student is a victim of a crime and does not want to pursue action with IDI or the criminal justice system, the student still may want to consider making a confidential report. With the students' permission, the Executive Director can file a report on the details of the incident without revealing the student's identity. The purpose of the confidential report is to comply with the students' wish to keep the matter confidential while taking steps to ensure the safety of the students and that of others. Reports filed in this manner are counted and disclosed in the Annual Security Report statistics for IDI. Reports are kept in a secure location in the office of the Executive Director.

For additional information on Student Services, please contact the Executive Director, or the Associate Director of Education at (949) 675-4451.

IDI maintains a Crime Log of all criminal incidents reported to the institution. The Crime Log includes the date and time the incident occurred, the nature of the offense, the location of the offense, and the offense allegedly committed. The Crime Log is available for public inspection in the Executive Director's office during normal business hours.

HANDBOOK FOR CAMPUS SAFETY AND SECURITY REPORTING EMERGENCY PREPAREDNESS

IDI will simultaneously provide in writing to both the accused and accuser the results of any disciplinary proceeding conducted against a student accused of dating violence, domestic violence, sexual assault, or stalking. The accused and accuser may appeal the result of the institutional disciplinary hearing by submitting a written appeal within 30 days of the result to the Executive Director, Interior Designers Institute, 1061 Camelback Street, Newport Beach, CA 92660. Any changes to the final result will be simultaneously provided in writing to both the accused and accuser within 30 days of receipt of appeal.

RELATIONSHIPS WITH LOCAL AND STATE POLICE

In the event of an emergency, the IDI security will first confirm that there is, in fact, an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the college community. IDI will communicate without delay via email, cell phone, or text message. It is the student's responsibility to provide current contact information and to activate their IDI student email account. Notifications are not limited to violent crimes or crimes against person but may be threats to persons or to property. For example, there may be a rash of burglaries or motor vehicles thefts that merit a notification because they represent a continuing threat to the campus community.

The decision to issue a notification is based on the nature of the crime, the continuing danger to the campus community, and the possible risk of compromising law enforcement efforts. Notification should allow the members of the campus community to protect themselves. Notifications include information about the crime that triggered the notification and all information that will promote safety that would aid in the prevention of similar crimes.

KEY FOBS

Security of IDI students and faculty is a high priority. To prevent unauthorized individuals from entering any campus facility, each student and faculty member is issued a key fob, providing building access. The key fob is required to be used at all times. Do not share the key fob. There is no charge for the key fob; however, loss of the key fob will result in a \$100 fee.

HANDBOOK FOR CAMPUS SAFETY AND SECURITY REPORTING EMERGENCY PREPAREDNESS

DRUG AND ALCOHOL POLICY - SUBSTANCE-FREE ENVIRONMENT

In accordance with federal and state law, the unlawful manufacture, distribution, possession, sale, or use of illegal drugs is strictly prohibited for all IDI students and employees. IDI also enforces state laws regarding underage drinking. These prohibitions apply on campus and during any Institute-sponsored activities.

Violations may result in disciplinary action, up to and including expulsion or termination of employment.

In compliance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226), IDI provides all students and employees with the Drug Prevention Policy annually.

For more information or to request an additional copy of this policy, please contact Student Services.

WEAPONS POLICY

Possession or use of firearms, fireworks, ammunition, or other dangerous weapons or materials is prohibited on IDI-controlled property and at all college-sponsored activities.

PROGRAMS TO INFORM STUDENTS AND EMPLOYEES ABOUT THE PREVENTION OF CRIMES

IDI provides online seminars designed to heighten awareness of crime and its prevention. In addition to the annual campus security report, students and staff are notified of specific security concerns as they arise throughout the year.

In the event that IDI, when working with local police or IDI security, determines that a particular criminal offense continues to be a threat to the campus community, it will notify the campus community by text, email and make announcements in each class.

Students, Faculty, and Administrative Staff are required to review all policies that refer to crime awareness, campus security, discrimination, and student conduct.

PROGRAMS AND PROCEDURES REGARDING SEXUAL VIOLENCE

Sexual Violence, including Domestic Violence, is prohibited by IDI and is incompatible with the Institution's goal of providing a healthy educational environment for students, faculty, staff, and guests. Sexual offenses involve the physical contact of a sexual nature which is against one's will or without one's consent.

HANDBOOK FOR CAMPUS SAFETY AND SECURITY REPORTING EMERGENCY PREPAREDNESS

Consent requires a voluntary, positive agreement between the participants to engage in specific sexual activity. Sexual activity that is nonconsensual would include, but is not limited to:

- nonconsensual sexual intercourse or penetration (vaginal, oral, or anal) by any means;
- nonconsensual sexual contact (any touching or intimate body parts with any body part or object without consent)
- sexual contact with a person while knowing or having reason to know that the person is incapacitated by any means including alcohol or drugs.

Sexual violence can be perpetrated by a stranger or acquaintance. Both men and women can be victims or perpetrators. The following website provides information on registered sex offenders in California: <https://www.meganslaw.ca.gov/>

EMERGENCY NOTIFICATION

At IDI, the safety of our students, faculty, and staff is of primary importance and we are committed to preventing situations that could cause harm to any member of our campus community. Sometimes emergencies do occur, however, and in the event of an emergency, it's critical to stay informed. IDI will deliver notifications to all students via text message and to the student's IDI email address.

Why is this important?

The information in the emergency notification system will be used primarily to contact all members of the campus community in case of an emergency, an evacuation due to a natural disaster, or some other urgent situation that requires a wide-scale notification of the IDI community as determined by the Executive Director.

EMERGENCY NOTIFICATION AND EVACUATION POLICY

Process used to confirm that there is a significant emergency or dangerous situation:

In the event of a report of a dangerous or emergency situation to any staff member, the staff member will contact the Executive Director or any member of the administration. The Executive Director or other administrative member will then review the situation, and if appropriate confer with local law enforcement to confirm the issues involved and determine if activation of the Emergency Notification system is warranted.

HANDBOOK FOR CAMPUS SAFETY AND SECURITY REPORTING EMERGENCY PREPAREDNESS

The only reason IDI would not immediately notify the campus community is if doing so would compromise efforts to assist a victim, contain the emergency, respond to the emergency, or otherwise mitigate the emergency.

In the event the emergency requires IDI to close temporarily, the Executive Director will generate an email and or text message announcing the closure.

EMERGENCY PROCEDURES

- **In the event of a fire**, students should proceed calmly to the nearest exit and evacuate the building. Do not use elevators. Follow the instructions of faculty or staff.
- **In the event of an earthquake**, the greatest danger comes from falling objects. Students should immediately take cover under a sturdy desk or table, if available. If not, kneel down, cover your head and neck with your arms, and stay away from windows and heavy objects. Remember to duck, cover, and hold until the shaking stops.
- If evacuation is necessary after an earthquake, students should exit the building carefully using the nearest safe route.

Evacuation plans are posted throughout the campus. Students are encouraged to familiarize themselves with these plans.

CAMPUS SECURITY REPORT-CAMPUS SECURITY ACT DISCLOSURES

The purpose of this report is to advise current and prospective students, faculty, and staff of crimes that have occurred on campus during the past calendar year, to define the procedures for reporting criminal actions or other emergencies occurring on campus, and to state the policies concerning the college's response to such reports.

SECURITY OF CAMPUS FACILITIES

During an academic term, the school doors are opened at 8:30 am Monday through Thursday and are secured at 9:15 pm; and on Friday, they are opened at 9:30 am and are secured at 3:00 pm. Students may access the drafting rooms and computer labs during these times. No one is allowed to enter the facilities after closing or before opening without authorization from a school official. There is a security guard from 5:30 pm – 9:30 pm Monday through Thursday. The phone number for Universal Protection is 866-234-9851. The security guard and administration personnel are responsible for checking that opening and closing procedures are followed.

HANDBOOK FOR CAMPUS SAFETY AND SECURITY REPORTING EMERGENCY PREPAREDNESS

PARKING LOT

Interior Designers Institute contracts a private security company to monitor activities in the parking areas in the evenings. Each student and employee is encouraged to be vigilant of criminal activity and to report any such activity to the security guard by calling Universal Protection at 866-234-9851 or by contacting a local law enforcement agency immediately.

REPORTING PROCEDURES

When notified of any criminal activity, the administrator will report the activity to the local law enforcement agency immediately. Additionally, the campus community will be notified via email, within 48 hours of a confirmed report. During the school orientation program, the students will be informed about campus security procedures and policies, and the students will be encouraged to be responsible for their own security and the security of others. In the event of an emergency, local law enforcement officials can be contacted by calling 911 to report any criminal activity.

PERSONAL PROPERTY

IDI is not responsible for lost or stolen property. All students and staff are reminded not to leave personal property unattended for any length of time.

ACTIVE SHOOTER

Active Shooter incidents are unpredictable and of short duration. Although they are rare, faculty have been trained in implementing specific actions outlined here. Students should use common sense and follow the instructions of the administration and or your professor. If there is no administration or professor present, the following actions should be taken without them. First, run with an escape route in mind. Evacuate regardless of whether others agree to follow. Leave belongings behind and only help others if possible. Do not move wounded people. Hide by remaining out of the active shooter's view. Hideouts should provide protection if shots are fired. Blockade doors with heavy furniture, turn off the lights, close blinds, and silence cell phones. The best locations provide options for movement. Remain quiet and do not answer the door until emergency personnel arrive. As a last resort, attack the active shooter. Act aggressively, throwing items. Commit to actions and follow through. When police officers arrive, follow their instructions, walk with your hands raised, and do not speak to officers unless spoken to.

STUDENT CODE OF CONDUCT

CAMPUS COMMUNITY VALUES

Interior Designers Institute is committed to maintaining a safe and healthy learning environment for students, faculty, and staff. Each member of the campus community should choose behaviors that contribute toward this end. Students are expected to be good citizens and to engage in responsible behaviors that reflect well upon themselves and Interior Designers Institute, to be civil and respectful to one another and to others in the campus community and contribute positively to student life and Interior Designers Institute.

GROUNDINGS FOR STUDENT DISCIPLINE

Student behavior that is not consistent with the Student Conduct Code is addressed through an educational process that is designed to promote safety and good citizenship and, when necessary, impose appropriate consequences.

The following are the grounds upon which student discipline can be based:

1. Dishonesty, including:
 - A. Cheating, plagiarism, or other forms of academic dishonesty that are intended to gain unfair academic advantage.
 - B. Furnishing false information to an Interior Designers Institute official, faculty member, or campus office.
 - C. Forgery, alteration, or misuse of an Interior Designers Institute document, key, or identification instrument.
 - D. Misrepresenting oneself to be an authorized agent of Interior Designers Institute.
2. Unauthorized entry into, presence in, use of, or misuse of Interior Designers Institute property.
3. Willful, material and substantial disruption or obstruction of an Interior Designers Institute-related activity, or any on-campus activity.
4. Participating in an activity that substantially and materially disrupts the normal operations of Interior Designers Institute, or infringes on the rights of members of the Interior Designers Institute community.
5. Willful, material and substantial obstruction of the free flow of pedestrian or other traffic, on or leading to campus property or an off-campus Interior Designers Institute related activity.
6. Disorderly, lewd, indecent, or obscene behavior at an Interior Designers Institute related activity, or directed toward a member of the Interior Designers Institute community.

STUDENT CODE OF CONDUCT

7. Conduct that creates a hostile learning or working environment or that threatens or endangers the health or safety of any person within or related to the Interior Designers Institute community, including physical abuse, threats, intimidation, harassment, sexual misconduct, bullying or cyberbullying.
 - A. "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a student or group of students directed toward one or more students or members of the IDI community that has or can be reasonably predicted to have the effect of one or more of the following:
 1. Placing a reasonable person in fear of harm to that person or that person's property.
 2. Causing a reasonable person to experience a substantially detrimental effect on the person's physical or mental health.
 3. Causing a reasonable person to experience substantial interference with the pupil's academic performance.
 4. Causing a reasonable person to experience substantial interference with the person's ability to participate in or benefit from the services, activities, or privileges provided by the school or which substantially alters the person's learning or working environment.
 - B. "Electronic act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:
 1. A message, text, sound, video, or image.
 2. A post on a social network internet website, including, but not limited to:
 3. Posting to or creating a burn page. "Burn page" means an internet website created for the purpose of having one or more of the effects listed in paragraph 7(A).
 4. Creating a credible impersonation of another student or IDI community member for the purpose of having one or more of the effects listed in paragraph 7(A). "Credible impersonation" means to knowingly and without consent impersonate a person for the purpose of bullying the person and such that another person would reasonably believe, or has reasonably believed, that the person was or is the person who was impersonated.
 5. Creating a false profile for the purpose of having one or more of the effects listed in paragraph 7(A). "False profile" means a profile of a fictitious person or a profile using the likeness or attributes of person other than the student who created the false profile.
 6. An act of cyber sexual bullying.

STUDENT CODE OF CONDUCT

7. For purposes of this clause, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a student to another student or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in paragraph 7(A). A photograph or other visual recording, as described in this subclause, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a student where the student is identifiable from the photograph, visual recording, or other electronic act. humanity of others.
 8. For purposes of this clause, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.
 9. An electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the internet or is currently posted on the internet.
- C. Threatening Conduct is defined as the following prohibited behaviors: threatening or causing physical harm, extreme verbal, emotional, or psychological abuse, or other conduct which threatens or endangers the health or safety of any person that is not otherwise under the jurisdiction of the Non-Discrimination/Sexual Harassment Policy (Title IX).
8. Intimidation is defined as express or implied threats or acts that cause a reasonable fear of harm. Hazing, or conspiracy to haze. Hazing is defined as any method of initiation or pre-initiation into a student organization or student body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury to any former, current, or prospective student of Interior Designers Institute or other educational institution in this state (Penal Code 245.6), and in addition, any act likely to cause physical harm, personal degradation or disgrace resulting in physical or mental harm, to any former, current, or prospective student of Interior Designers Institute or any other educational institution. The term "hazing" does not include customary events or school sanctioned events. Neither the express or implied consent of a victim of hazing, nor the lack of active participation in a particular hazing incident is a defense. Apathy or acquiescence in the presence of hazing is not a neutral act and is also a violation of this section.
 9. Failure to follow instructor directives for classroom behavior and discussion. Repeated disruption of classroom instruction.
 10. Use, possession, manufacture, or distribution of illegal drugs or drug-related paraphernalia, (except as expressly permitted by law and Interior Designers Institute regulations) or the misuse of legal pharmaceutical drugs.

STUDENT CODE OF CONDUCT

11. Use, possession, manufacture, or distribution of alcoholic beverages (except as expressly permitted by law and Interior Designers Institute regulations), or public intoxication while on campus or at an Interior Designers Institute related activity.
12. Theft of property or services from the Interior Designers Institute community, or misappropriation of Interior Designers Institute resources.
13. Unauthorized destruction, or damage to Interior Designers Institute property or other property in the Interior Designers Institute community.
14. Possession or misuse of firearms or guns, replicas, ammunition, explosives, fireworks, knives, other weapons, or dangerous chemicals (without the prior authorization of the campus executive director) on campus or at an Interior Designers Institute related activity.
15. Unauthorized recording, dissemination, or publication of academic presentations (including handwritten notes) for a commercial purpose.
16. Misuse of computer facilities or resources, including:
 - A. Unauthorized entry into a file, for any purpose.
 - B. Unauthorized transfer of a file.
 - C. Use of another's identification or password.
 - D. Use of computing facilities, campus network, or other resources to interfere with the work of another member of Interior Designers Institute community.
 - E. Use of computing facilities and resources to send obscene or intimidating and abusive messages.
 - F. Use of computing facilities and resources to interfere with normal Interior Designers Institute operations.
 - G. Use of computing facilities and resources in violation of copyright laws.
 - H. Violation of a campus computer use policy.
17. Violation of any published Interior Designers Institute policy, rule, regulation or executive order.
18. Failure to comply with directions or, or interference with, any Interior Designers Institute official or any public safety officer while acting in the performance of their duties.
19. Any act chargeable as a violation of a federal, state, or local law that poses a substantial threat to the safety or well-being of members of the Interior Designers Institute community, to property within the Interior Designers Institute community or poses a significant threat of disruption or interference with Interior Designers Institute operations.
20. Violation of the Student Conduct Procedures, including:
 - A. Falsification, distortion, or misrepresentation of information related to a student discipline matter.
 - B. Disruption or interference with the orderly progress of a student discipline proceeding.

STUDENT CODE OF CONDUCT

- C. Initiation of a student discipline proceeding in bad faith.
 - D. Attempting to discourage another from participating in the student discipline matter.
 - E. Attempting to influence the impartiality of any participant in a student discipline matter.
 - F. Verbal or physical harassment or intimidation of any participant in a student discipline matter.
 - G. Failure to comply with the sanction(s) imposed under a student discipline proceeding.
21. Encouraging, permitting, or assisting another to do any act that could subject a student to discipline.

PROCEDURES FOR ENFORCING THIS CODE

The Executive Director shall adopt procedures to ensure students are afforded appropriate notice and an opportunity to be heard before Interior Designers Institute imposes any sanction for a violation of the Student Conduct Code. Sanctions may include: probation, warnings, suspension and termination of enrollment.

APPLICATION OF THIS CODE

Sanctions for the conduct listed above can be imposed on applicants, enrolled students, students between academic terms, graduates awaiting degrees, and students who withdraw from school while a disciplinary matter is pending. Conduct that threatens the safety or security of the Interior Designers Institute community or substantially disrupts the functions or operation of Interior Designers Institute is within the jurisdiction of this Code of Conduct regardless of whether it occurs on or off campus. Sanctions may include but are not limited to removal from class for the term or removal from the school. Nothing in this Code may conflict with Education Code Section 66301 that prohibits disciplinary action against students based on behavior protected by the First Amendment.

PRINCIPLES OF CIVILITY

• Self-reflection • Care • Respect • Empathy • Culture • Humanity

THE PLEDGE

The Civility pledge is a promise to oneself, Interior Designers Institute and the surrounding community. As a member of the Interior Designers Institute community, I will conduct myself with self-reflection, care, respect, and empathy while acknowledging the culture and humanity of others.

ADMINISTRATION

Tammy Solomons, ASID Educator
Executive Director

Tamara Gonzalez, MIA, ASID, NKBA
Director of Education

Rebecca Mauldin, MAE, ASID
Associate Director of Education
Student Services

Samantha Arizaga, ASID
Admissions Representative
Student Services

Rachel Hulan, ASID, NCIDQ, NKBA
Career Placement

Renee Robles
Financial Aid Administrator
Title IX Coordinator

Stephanie Pappas
Librarian



LOCATION

INTERIOR DESIGNERS INSTITUTE

1061 Camelback Street
Newport Beach, CA 92660
949-675-4451
idi.edu



CATALOG ADDENDUM VALID: 12/12/2025

2026 TERM SCHEDULE*

WINTER TERM 2026: Monday, January 12 through Monday, April 6

Holidays: Monday, February 16, 2026 – Presidents' Day

Spring Break: Tuesday, April 7, 2026 – Sunday May 10, 2026

SPRING TERM 2026: Monday, May 11 through Thursday, July 30

Holidays: Monday, May 25, 2026 – Memorial Day

Friday, July 3, 2026 – Independence Day

Summer Break: Friday, July 31, 2026 – Sunday, September 13, 2026

FALL TERM 2026: Monday, September 14 through Thursday, December 10

Holidays: Wednesday, November 11, 2026 – Veterans Day

Monday, November 23 – Sunday, November 27, 2025 – Thanksgiving Break

Winter Break: Friday, December 11, 2026 – Sunday, January 12, 2027

2027 TERM SCHEDULE*

WINTER TERM 2027: Monday, January 11 through Monday, April 5

Holidays: Monday, January 18, 2027 – Martin Luther King Jr. Day

Monday, February 15, 2027 – Presidents' Day

Spring Break: Tuesday, April 6, 2027 – Sunday May 2, 2027

SPRING TERM 2027: Monday, May 11 through Monday, July 26

Holidays: Monday, May 31, 2027 – Memorial Day

Monday, July 5, 2027 – Independence Day

Summer Break: Friday, July 27, 2027 – Sunday, September 12, 2027

FALL TERM 2027: Monday, September 13 through Thursday, December 9 Holidays:

Thursday, November 11, 2026 – Veterans Day

Monday, November 22 – Sunday, November 28, 2025 – Thanksgiving Break

Winter Break: Friday, December 10, 2027 – Sunday, January 10, 2028

**subject to change at the discretion of Interior Designers Institute*

AVOCATIONAL CERTIFICATE COURSE TUITION

AVOCATIONAL CERTIFICATE COURSE IN INTERIOR DESIGN TUITION

\$2,400.00

\$2400.00 Tuition Payment in full or three monthly pay as you go tuition payments of \$800.00

Above tuition does not include \$95.00 (Non-Refundable Registration Fee, International Students are charged \$250.00 Non-Refundable Registration Fee) payable at registration. Tuition does not include the supply kit, notebook, textbook, and bag purchased from the school for \$300.00 (shipping is extra if required) and is payable with the first payment. Additional miscellaneous supplies to be purchased outside of school are estimated at \$250.00. Course is completed in 11 - 12 weeks, with 2 class meetings per week. Upon successful completion certificate is issued. Payment in full due one month before class starts, or three payments due one month before class starts and first and second month thereafter. STRF Fee is Non-Refundable. Current STRF Fee is \$0.00.

TOTAL CHARGES FOR ENTIRE AVOCATIONAL CERTIFICATE COURSE: \$2795

TOTAL ESTIMATED CHARGES FOR AVOCATIONAL CERTIFICATE COURSE \$3045

Avocational Certificate Course offered individually

Lecture Series or Studio Workshop - 1 class meeting per week.

TUITION \$1,200.00 each

\$1,200.00 Tuition Payment in full or 3 monthly pay as you go tuition payments of \$400.00

Above tuition does not include \$95.00 (Non-Refundable Registration Fee) payable at registration. Tuition does not include the supply kit, notebook, textbook and bag purchased from the school for \$200.00 (shipping is extra if required) and payable with the first payment. Additional miscellaneous supplies to be purchased outside of school are estimated at \$250.00. Certificate issued upon successful completion of both Lecture Series & Studio Workshop. Payment in full due one month before class starts, or three payments due one month before class starts and first and second month thereafter. STRF Fee is Non-Refundable. Current STRF Fee is \$0.00.

TOTAL CHARGES FOR ENTIRE AVOCATIONAL CERTIFICATE INDIVIDUAL COURSE: \$1,495

TOTAL ESTIMATED CHARGES FOR AVOCATIONAL CERTIFICATE INDIVIDUAL COURSE: \$1,745

ASSOCIATE OF ARTS DEGREE IN INTERIOR DESIGN TUITION

ASSOCIATE OF ARTS DEGREE IN INTERIOR DESIGN TUITION

TUITION for Two-Year Degree (\$19,950 per year) \$39,900.00

\$1,995.00 Per Class (20 classes, \$499.00 average cost per credit unit) pay as you go

The student is responsible for the cost of the number of classes he/she enrolls in each term and will be billed quarterly as follows:

- **FULL-TIME** - Program completed in approximately 5 – 12 week terms/quarters.
 - 14 Credit Units \$7980.00 Payment in full each term or Minimum three monthly payments of \$2,660.00
- **3/4 TIME** - Program completed in approximately 7 – 12 week terms/quarters.
 - 10.5 Credit Units \$5985.00 Payment in full each term or Minimum three monthly payments of \$1,995.00
- **PART-TIME** - Program completed in approximately 10 – 12 week terms/quarters.
 - 6-7 Credit Units \$3990.00 Payment in full each term or three monthly payments of \$1,330.00

The above tuition does not include \$100.00 (Non-Refundable Registration Fee, International Students are charged \$250.00 Non-Refundable Registration Fee) payable at registration or the cost of textbooks and supplies estimated at \$2,500.00 or Lab Fees of \$600.00. STRF Fee is Non-Refundable. The current STRF Fee is \$0.00.

Payment in full is due one month before class starts, or three payments are due one month before class starts and the first and second month thereafter.

TOTAL CHARGES FOR THE ENTIRE ASSOCIATE OF ARTS DEGREE IN INTERIOR DESIGN: \$40,600

TOTAL ESTIMATED CHARGES FOR ASSOCIATE OF ARTS DEGREE IN INTERIOR DESIGN: \$43,100

BACHELOR OF ARTS DEGREE IN INTERIOR DESIGN TUITION

BACHELOR OF ARTS DEGREE IN INTERIOR DESIGN TUITION

The prerequisite is completion of the Associate of Arts Degree in Interior Design and payment of the tuition, as shown on page 3.

TUITION \$19,950.00

\$2,217.00 per class (\$443.00 average cost per credit unit) pay as you go

The student is responsible for the cost of the number of classes he/she enrolls in each term and will be billed quarterly as follows:

- 3/4 TIME - Program completed in approximately 3 – 12 week terms/quarters.
 - 10.5 Credit Units \$6,651.00 Payment in full each term or Minimum of three monthly payments of \$2,217.00
- PART-TIME - Program completed in approximately 5 – 12 week terms/quarters.
 - 6 Credit Units \$4,434.00 Payment in full each term or Minimum of three monthly payments of \$1,478.00

The above tuition does not include the \$100.00 (Non-Refundable Registration Fee, International Students are charged \$250.00 Non-Refundable Registration Fee) payable at registration or the cost of textbooks and supplies estimated at \$2,500.00 or Lab Fees of \$800.00. STRF Fee is Non-Refundable. The current STRF Fee is \$0.00

To achieve a Bachelor of Arts Degree, a student must transfer 45 quarter credit units of general education from an accredited college.

Payment in full is due one month before class starts, or three payments are due one month before class starts and the first and second month thereafter.

For students receiving federal funds, please refer to the Student Enrollment Agreement for the Title IV refund policy.

TOTAL CHARGES FOR THE ENTIRE BACHELOR OF ARTS DEGREE IN INTERIOR DESIGN: \$20,850

TOTAL ESTIMATED CHARGES FOR BACHELOR OF ARTS DEGREE IN INTERIOR DESIGN: \$23,350

MASTER OF INTERIOR ARCHITECTURE TUITION

MASTER OF INTERIOR ARCHITECTURE DEGREE TUITION

The prerequisite is completion of the Bachelor of Arts Degree in Interior Design and payment of their tuition as shown herein.

TUITION \$22,500.00 pay as you go

\$2,500.00 per class, \$500.00 per credit unit

Program is completed in 3 terms.....\$7,500.00 per term.

Program is completed in 4 terms\$2,500.00 per class.

The above tuition does not include \$100.00 (Non-Refundable Registration Fee) payable at registration or the cost of textbooks and supplies estimated at \$2,500.00. STRF Fee is Non-Refundable. The current STRF Fee is \$0.00.

Payment in full is due one month before class starts, or three payments are due one month before class starts and the first and second month thereafter.

TOTAL CHARGES FOR THE ENTIRE MASTER OF INTERIOR ARCHITECTURE DEGREE: \$22,600

TOTAL ESTIMATED CHARGES FOR MASTER OF INTERIOR ARCHITECTURE DEGREE: \$25,100

NOTE: If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from the federal student financial aid program funds. For students receiving federal funds please refer to Student Enrollment Agreement for Title IV refund policy.

HOUSING INFORMATION

PARK PLACE, 339 Michelson Drive Irvine, CA 92612 (949)825-5858

Studio: \$2,575 & up, 1 Bdrm.: \$2,850 & up, 2 Bdrm.: \$3,645 & up

Three Saltwater Pools, Four Spas, Fitness Center, Car wash Area, and Pet Friendly, 2.9 miles from IDI
www.irvinecompanyapartments.com/communities/park-place

PARK MESA VILLAS, 550 Paularino Ave, Costa Mesa, CA 92626 (714)751-6995

1 Bdrm.: \$2,415 & up, 2 Bdrm.: Call for price

Swimming Pool, Spa, 24hr Fitness Center, Clubhouse, Tennis Courts, Laundry Facility, Pet Friendly
3.8 miles from IDI, www.mesamanagement.net/park.php

THE CAPE APARTMENTS, 1000 South Coast Drive, Costa Mesa, CA 92626 (800)550-4878

1 Bdrm.: \$2,330 & up, 2 Bdrm.: \$3,115 & up, and 3 Bdrm.: \$3,880

Swimming Pool, Spa, Fitness Center, Laundry Facility, Tennis Court, Car Wash Area, Pet Friendly
4.8 miles from IDI www.rentthecape.com

EIGHT 80 NEWPORT BEACH, 880 Irvine Ave, Newport Beach, CA 92663 (844)561-2871

Studio: \$2,023 & up, 1 Bdrm.: \$2,214 & up, 2 Bdrm.: \$3,149 & up

Pet friendly, Fitness Center, Pool, Spa Laundry Facilities, Central A/C and Fireplace, BBQ Area, Dog Park,
Tennis Court, 5.0 miles from IDI

<https://www.udr.com/orange-county-apartments/newport-beach/eight-80-newport-beach/>

WIMBLEDON GLEN 1142 Buckingham Drive, Costa Mesa, CA 92626 (800)886-9335

Studio: Call for price, 1 Bdrm.: \$2,910 & up, 2 Bdrm.: \$3,435 & up

Spa, Pool, Car wash area, Pet Friendly, Smoke-Free, A/C and Covered Parking, Laundry Facilities
5.2 miles from IDI www.rentwimbledonglen.com

THE BAYWOOD, 1 Baywood Drive, Newport Beach, CA 92660 (844)608-4366

1 Bdrm.: \$2,760 & up, 2 Bdrm.: \$3,175 & up, 3 Bdrm.: \$4,165 & up

Four Swimming Pools, 24hr Laundry, facility, Fitness Center, Clubhouse, Spa & Pet Friendly 6 miles from IDI
www.irvinecompanyapartments.com/communities/baywood

WESTMINSTER CROSSING 7122-7140 Westminster Blvd, Westminster, CA 92683 (657)678-0587

1 Bdrm, 2 Bdrm, 3 Bdrm: \$1667-\$2,315 (contact for pricing/availability) Furnished available, air
conditioning, patio, dishwasher, cable ready. 13 miles from IDI

<https://www.rent.com/california/westminster-apartments/westminster-crossing-4-100078599>

****Prices subject to change- please contact listed apartment office for current rates***

OTHER HELPFUL APARTMENT SEARCHES: www.irvinecompanyapartments.com; www.apartments.com;
www.apartmentguide.com; www.rentjungle.com; www.forrent.com;
www.collegestudentapartments.com/college/idi/apartments

MASTERS PROGRAM APPLICATION

Applicant Name: _____

Address: _____

Phone Number: _____

Email Address: _____

College(s) Attended
and Graduation date(s): _____

College Major: _____

High School Attended: _____

What special topics in Interior Architecture interest you?

Summarize your work history or attach a resume.

MASTERS PROGRAM APPLICATION

Do you have knowledge of the USBC? (circle one) YES or NO

Do you have knowledge of the local building codes? (circle one) YES or NO

Have you taken the NCIDQ Exam? (circle one) YES or NO

If not, do you feel you could pass the NCIDQ Exam? (circle one) YES or NO

TO APPLY FOR THE MIA DEGREE PROGRAM, STUDENTS NEED TO SUBMIT THE FOLLOWING:

- Completed MIA Application
- Flash drive of a portfolio of work completed in college. A portfolio can also include professional work.
- Official college transcripts
- \$100 Application fee (non-refundable),

All items must be properly labeled with the applicant's name and contact information and submitted at one time to the attention of the following:

Executive Director
Interior Designers Institute
1061 Camelback Street
Newport Beach, CA 92660
Allow four weeks for Application Review

CANCELLATION AND REFUND POLICY

UPDATED PER BPPE NOTICE PUBLICATION FILE #Z-2025-0203-02 REG ACTION NUMBER 2025-1006-015 11-18-2025

STUDENT'S RIGHT TO CANCEL

A Student has the right to cancel the Enrollment Agreement at any time before the completion of the cancellation period. The cancellation period means the period from the date the Enrollment Agreement is signed through attendance at the first class session, or the seventh business day after enrollment, whichever is later. To cancel the Enrollment Agreement, the Student must provide a written notice of cancellation. The notice may be submitted by mail, by email to contact@idi.edu, or delivered in person to the Administrative Office at the School. The effective date of cancellation is the date the School receives the notice. If the notice is sent by mail, it is effective as of the postmark date. If sent by email, it is effective on the date the email is electronically delivered. Upon cancellation, the School shall refund 100 percent of the amount paid for institutional charges, less a non-refundable registration fee not to exceed two hundred fifty dollars (\$250). Any Student Tuition Recovery Fund (STRF) assessment paid by the Student shall also be refunded when a 100 percent refund is provided. Refunds must be issued within 45 calendar days of the Student's cancellation.

WITHDRAWING AFTER CLASSES HAVE STARTED

To withdraw from the School, the Student must provide a written notice of withdrawal. The notice may be submitted by mail, by email to contact@idi.edu, or delivered in person to the Administrative Office at the School. The effective date of withdrawal is the date the School receives the notice OR the date the School terminates Student's enrollment due to academic failure or violation of its rules and policies OR the date Student fails to attend classes for a period of 14 days OR the date Student fails to return as scheduled from an approved leave of absence. If the notice is sent by mail, it is effective as of the postmark date. If sent by email, it is effective on the date the email is electronically delivered. The withdrawal date shall be the last date of recorded attendance. The date of the determination of withdrawal will be the scheduled date of return from Leave of Absence.

REFUND POLICY

If a Student withdraws from the School after the cancellation period, the Student is entitled to a refund of institutional charges on a pro rata basis if 60 percent or less of the quarter has been completed. Refunds must be issued within 45 calendar days of the Student's cancellation or withdrawal.

Pro Rata Refund Calculation

The amount owed to the School equals (Total institutional charges – non-refundable charges) ÷ total number of days in the quarter × number of days attended.

For Example: $(\$4290 - \$300) \$3990 \div 86 \times 21 \text{ days (or 3 weeks of class meetings)} = \974.30 owed with a refund due of \$3015.70.

All amounts the Student has paid in excess of what is owed will be refunded. If the Student owes additional charges, the Student must make arrangements to pay the balance. Non-refundable charges may only include: A registration fee not to exceed \$250; books, supplies, equipment, or materials that are designated as non-refundable in the catalog AND issued to the Student. STRF assessment (non-refundable except when a 100% refund is required).